

**BOROUGH OF FOLSOM
COUNCIL MEETING
MINUTES
January 9, 2017**

MEETING CALLED TO ORDER: 7:06 PM

SALUTE TO THE FLAG LED BY Mayor DeStefano

OPENING STATEMENT: Adequate notice of this meeting has been given in accordance with the directives of the “Open Public Meetings Act”, pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

ROLL CALL: Councilpersons: Smith, Jantz, Pagano, Arena, Hoffman and Schenker

Also present: Mayor Lou DeStefano, Attorney Brian Lozuke, and Engineer Mark Herrmann

APPROVAL OF THE WORKSHOP MEETING MINUTES December 12, 2017

APPROVAL OF THE REGULAR COUNCIL MEETING MINUTES FROM December 12, 2017

APPROVAL OF THE EXECUTIVE SESSION MINUTES FROM December 12, 2017

MEETING OPEN TO PUBLIC: No Comments

A Proclamation Commemorating Borough of Folsom School Choice Week

WHEREAS, all children in the Borough of Folsom should have access to the highest-quality education possible; and,

WHEREAS, the Borough of Folsom recognizes the important role that an effective education plays in preparing all students in Borough of Folsom to be successful adults; and,

WHEREAS, quality education is critically important to the economic vitality of the Borough of Folsom; and,

WHEREAS, the Borough of Folsom is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Louis J. DeStefano, III, Mayor of Folsom do hereby recognize January 21-27, 2018 as the **FOLSOM SCHOOL CHOICE WEEK**, and I call this observance to the attention of all of our citizens.

CLERK'S CORRESPONDENCE:

Borough Hall Offices will be closed on Monday, January 15, 2018 in observance of Martin Luther King's Day.

There will be an E-Waste day scheduled for Saturday, January 13, 2018 from 8:00am until 1:00pm at the Borough Hall Garage.

Reminder: The Clerk's office is opened until 7:00PM on Monday evenings.

RESOLUTION 2018-31 (revised)

**RESOLUTION EXCLUDING PUBLIC PARTICIPATION WITHIN A
PORTION OF A MEETING OF THE BOROUGH COUNCIL
PURSUANT TO N.J.S.A. 10:4-12**

WHEREAS, meetings of the Mayor and Borough Council are subject to the provisions of a Statute entitled the "Open Public Meetings Act" codified within N.J.S.A. 10:4-12, et. seq.;

WHEREAS, the said Act provides for public participation within all meetings, except those meetings or business which involve certain enumerated activities of a public body as further set forth in the said Statute; and

WHEREAS, the Borough Council desires to discuss and act upon matters subject to the exclusions of said Act under the provisions of N.J.S.A. 10-4-12, et seq.; and

WHEREAS, the Act hereinabove recited provides that a public body may exclude public participation within any meeting wherein such matters may be discussed or acted upon provided that a Resolution be adopted at a meeting to which the public is admitted;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Folsom, as follows:

A. The public shall and will be excluded from that portion of a meeting conducted by the Borough Council on Tuesday, January 9, 2018, matters contemplated in N.J.S.A. 10:4-12 et seq., and to specifically

include anticipated litigation contract negotiations and a Personnel Matter under N.J.S.A.10:4-12(b)(7) and NN.J.S.A. 10:4-12(8).

B. Directing the Clerk to separately record the minutes of that portion of the aforesaid meeting dealing with such matters and retain same within a confidential file until such time that those matters have been fully acted upon by the Borough Council of the Borough of Folsom.

Brian Lozuke stated that we need to make a motion to amend Resolution#2018-31 to include a Personnel matter (b) (7) (8).

A motion to amend was made by Councilman Pagano and seconded by Councilman Hoffman.

There was a roll call vote with ayes all.

Council entered into Executive Session at 7:18PM

Council returned from Executive Session at 7:30PM.

Brian Lozuke asked Council to make a motion to allow his office to proceed with settlement.

Councilman Schenker made a motion to proceed with settlement and Councilman Pagano seconded the motion.

There was a roll call vote with ayes all.

Court Consolidation discussion:

Brian Lozuke reported that the Court Administrator who received a RICE Notice wishes to have this matter heard in public.

Councilman Schenker questioned whether its right for us to do this at this point and what is exactly the savings per year if we consolidate the Court. A long discussion ensued over the Joint Court Agreement and what the costs and savings are to the Borough.

**BOROUGH OF FOLSOM
ORDINANCE 2- 2018**

AN ORDINANCE OF THE BOROUGH OF FOLSOM, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY ESTABLISHING A SINGLE JOINT MUNICIPAL COURT WITH THE TOWNSHIP OF HAMMONTON; REPEALING AND AMENDING CHAPTER 13 OF THE GENERAL ORDINANCES OF THE BOROUGH OF FOLSOM; AND APPROVING A JOINT MUNICIPAL COURT SHARED SERVICES AGREEMENT FOR THE OPERATION OF THE JOINT MUNICIPAL COURT WITH THE TOWN OF HAMMONTON

WHEREAS, N.J.S.A. 2B:12-1(b) authorizes the formation of single Joint Municipal Court provided that an Agreement is entered into by the Town of Hammonton and the Borough of Folsom and provided that the Agreement is filed with the State of New Jersey Administrative Director of the Courts and the Assignment Judge of the Superior Court of New Jersey, Atlantic County; and

WHEREAS, the Borough Council of the Borough of Folsom has determined that it is in the best interests of the Borough to establish a Joint Municipal Court with the Town of Hammonton; and

WHEREAS, the Borough of Folsom further desires to enter into an Agreement to form a Joint Municipal Court with the Town of Hammonton and to participate in the Joint Municipal Court with the Town of Hammonton; and

WHEREAS, the aforesaid Joint Municipal Court participants (hereinafter sometimes referred to as the "Participating Municipalities") wish and desire to establish a Joint Municipal Court upon the terms and conditions established by the Joint Municipal Court Agreement approved by this Ordinance and incorporated herein by reference; and

WHEREAS, the Borough Council of the Borough of Folsom deems it in the best interests of the Borough to accordingly abolish the Municipal Court for the Borough of Folsom and establish a Joint Municipal Court for the Participating Municipalities, to be known as the "Joint Municipal Court of the Town of Hammonton".

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey, with the Mayor concurring, as follows:

Section 1.

The Municipal Court of the Borough of Folsom is hereby abolished and Chapter 13 of the Borough Code is hereby repealed, in its entirety, and amended to read, as follows:

13-1 Establishment.

A Joint Municipal Court is hereby established, pursuant to the provisions of N.J.S.A. 2B:12-1, et. seq., as amended and supplemented, consisting of the Town of Hammonton and the Borough of Folsom. The Joint Municipal court is created in accordance with a certain Agreement for Joint Municipal Court for the Municipalities of the Town of Hammonton and the Borough of Folsom dated December 28, 2017, and executed by the Participating Municipalities in January of 2018, and is subject to the terms thereof.

13-2 Name.

The name of the Joint Municipal Court shall be the "Joint Municipal Court of the Town of Hammonton"

Section 2.

This Ordinance shall be effective on or about 12:00 a.m. on February 13, 2018, following due notice as provided in accordance with Section 3 hereof. All summonses, warrants and other matters issuing, arising from or within the jurisdiction of the Borough of Folsom Municipal Court and the other Participating Municipality shall be within the jurisdiction of the Joint Municipal Court of the Town of Hammonton on and after the aforesaid February 13, 2018, including those matters arising prior to such date which have not theretofore been completed.

Section 3.

Written notice of the appeal and abolishment of the Municipal Court of the Borough of Folsom, and the establishment of the Joint Municipal Court of the Town of Hammonton, shall be provided to the Administrative Office of the Courts and the Assignment Judge of the Vicinage,

and posted in the Municipal Buildings of the Participating Municipalities at a location where Public Notices are routinely posted.

Section 4.

The purpose of this Ordinance is to establish a single Joint Municipal Court to be located in the Town of Hammonton located at 100 Central Avenue, Hammonton, New Jersey.

Section 5.

The Borough Council of the Borough of Folsom hereby approves of the terms and conditions of the Shared Service Agreement between the Town of Hammonton and the Borough of Folsom to establish the “Joint Municipal Court of the Town of Hammonton” such Agreement attached hereto and incorporated herein by reference. The Mayor and Clerk of the Borough of Folsom are hereby expressly authorized to execute and deliver the aforesaid Agreement on behalf of the Borough.

Section 6.

Under and pursuant to the provisions of N.J.S.A.2B:12-1, et seq., a Joint Municipal Court to be known as the “Joint Municipal Court of the Town of Hammonton” is hereby established.

Section 7.

The Joint Municipal Court of the Town of Hammonton shall have an official seal bearing the impression of the name of the Court.

Section 8.

The jurisdiction of the Joint Municipal Court of the Town of Hammonton shall be coextensive with the Municipal territory of the Participating Municipalities.

Section 9.

In accordance with N.J.S.A.2B:12-4, as amended, the Judge of the Joint Municipal Court of the Town of Hammonton shall be appointed by the Governor with the advice and consent of the Senate, and shall have such qualifications as is now or may be required by law and shall serve for a term of three (3) years from the date of appointment until a qualified successor has been appointed and qualified. Compensation of the Judge shall be at an annual salary and other compensation as is now or hereinafter may be provided by Ordinance and in accordance with the terms of the aforesaid Shared Service Agreement.

Section 10.

The appointment of a Joint Municipal Court Administrator and such number of Deputy Court Administrators shall be appointed as provided consistent with this Ordinance and in accordance with the terms of the aforesaid Shared Service Agreement between the Participating Municipalities.

Section 11.

The Joint Municipal Court of the Town of Hammonton staff shall be appointed in a manner consistent with this Ordinance and in accordance with the terms of the aforesaid Shared Service Agreement.

Section 12.

Such number of Joint Municipal Court Prosecutors shall be appointed in the manner provided by this Ordinance and in accordance with the terms of the aforesaid Shared Service Agreement with a Joint Municipal Court Prosecutor to have such jurisdiction, powers and duties as prescribed by N.J.S.A.2B:25-1, et seq.

Section 13.

Joint Municipal Court Public Defender

(a) Appointment. The Joint Municipal Court Public Defender shall be appointed in a manner consistent with the terms of this Ordinance and in accordance with the terms of the aforesaid Shared Service Agreement, and shall have such jurisdiction, powers and duties as prescribed by N.J.S.A.2B:24-1, et seq.

(b) Representation. Any person applying to the Joint Municipal Court of the Town of Hammonton for representation by a Municipal Public Defender shall, in accordance with the provisions of N.J.S.A.2B:24-17, pay an Application Fee of not more than Two Hundred Dollars (\$200.00), but only in such amount determined by the Joint Municipal Court Judge which is necessary to pay the necessary costs of Municipal Public Defender’s services. The Joint Municipal Court Judge may waive the application of such Fee in whole, or in part, if the Court determines, in its discretion, that the Application Fee represents an unreasonable burden on the person seeking representation. Said determination shall be made in accordance with applicable law and the Rules of Court.

(c) Alternate Method of Collection. If payment of Municipal Public Defender Fees is deferred by the Joint Municipal Court Judge, or if the Fee is otherwise unpaid, then each of the Participating Municipalities may endeavor to collect the Fee in a manner authorized by N.J.S.A.40:6A-1 and N.J.S.A.2A:158A-19.

Section 14.

Repealer. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

Section 15.

Severability. If any provision of this Ordinance or the application of this Ordinance to any person, entity or circumstances is held invalid by any Court of jurisdiction, the remainder of such provisions of this Ordinance not so deemed invalid shall remain in full force and effect.

Section 16.

Effective Date. This Ordinance shall only be effective upon the last of the following to occur:

- 1) Its adoption and publication in accordance with law; and
- 2) Approval of the establishment of the Joint Municipal Court by the Administrative Office of the Courts; and
- 3) An Ordinance duly authorized and adopted by the governing body of each of the Participating Municipalities.

A motion to approve was made by Councilman Arena and seconded by Councilman Smith

Smith-Y Jantz-Y Pagano-N Arena-Y Hoffman-N Schenker-N (TIE) Mayor-Y

There was a motion made by Councilman Smith to defer Ordinance 01-2018 to next month’s meeting and was seconded by Councilman Jantz.

There was a roll call vote with ayes all.

RESOLUTIONS:

**RESOLUTION 2018-27
BOROUGH OF FOLSOM**

2018 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, NJSA 40A; 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2018; and

WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund in the sum of \$1,424,434.62; and

WHEREAS, the twenty-six and one quarter percent the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund in said 2018 budget is the sum of \$353,028.80;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Borough “Chief Financial Officer” for her records.

TEMPORARY BUDGET APPROPRIATIONS 2018

Clerk	
Salaries & Wages	21,000.00
Other Expenses	4,000.00
Council	
Salaries & Wages	5,000.00
Other Expenses	500.00
Financial Administration	
Salaries & Wages	4,000.00
Other Expenses	1,500.00
Audit Services	6,000.00
Assessment of Taxes	
Salaries & Wages	4,000.00
Other Expenses	500.00

Collection of Taxes	
Salaries & Wages	4,500.00
Other Expenses	500.00
Legal Services	
Other Expenses	6,000.00
Engineer	
Other Expenses	6,000.00
Prosecutor	
Other Expenses	2,500.00
Public Defender	
Other Expenses	1000.00
Public Buildings & Grounds	
Other Expenses	6,000.00
Planning Board	
Salaries & Wages	4,000.00
Other Expenses	500.00
Environmental Commission	
Other Expenses	500.00
Insurance	
Worker's Compensation	8000.00
Liability Insurance	8000.00
Group Insurance	23,000.00
Health Benefits Waiver	2,500.00
Emergency Management	
Salaries & Wages	500.00
Public Works	
Salaries & Wages	55,000.00
Other Expenses	7,000.00
Vehicle Maintenance	7,000.00
Solid Waste Collection	

Salaries & Wages	0.00	
Other Expenses	40,000.00	
Solid Waste Disposal	40,000.00	
Parks & Recreation		
Other Expenses	3,000.00	
Dog Regulation		
Other Expenses	3,000.00	
Utilities		
Electricity & Natural Gas	8,000.00	
Petroleum Products	10,000.00	
Telephone	7,000.00	
Social Security	7,000.00	
Municipal Court		
Salaries & Wages	12,000.00	
Other Expenses	3,000.00	
Total Within CAPS		322,000.00
Fire Services	6,000.00	
Dispatch/911	6,000.00	
Total Per 26.25% limit		334,000.00
Payment of Bond Principal	20,344.00	
Interest on Bonds	14,218.00	
Interest on Notes	0.00	
Note Principal	0.00	
Deferred Charges		
Spec. Emerg. Auth	0.00	
Total Temporary Budget		368,562.00
2017 Budget Approp	1,424,434.62	

Clerk	
Salaries & Wages	21,000.00
Other Expenses	4,000.00
Council	
Salaries & Wages	5,000.00
Other Expenses	500.00
Financial Administration	
Salaries & Wages	4,000.00
Other Expenses	1,500.00
Audit Services	6,000.00
Assessment of Taxes	
Salaries & Wages	4,000.00
Other Expenses	500.00
Collection of Taxes	
Salaries & Wages	4,500.00
Other Expenses	500.00
Legal Services	
Other Expenses	6,000.00
Engineer	
Other Expenses	6,000.00
Prosecutor	
Other Expenses	2,500.00
Public Defender	
Other Expenses	1000.00
Public Buildings & Grounds	
Other Expenses	6,000.00
Planning Board	
Salaries & Wages	4,000.00
Other Expenses	500.00
Environmental Commission	
Other Expenses	500.00

Insurance		
Worker's Compensation	8000.00	
Liability Insurance	8000.00	
Group Insurance	23,000.00	
Health Benefits Waiver	2,500.00	
Emergency Management		
Salaries & Wages	500.00	
Public Works		
Salaries & Wages	55,000.00	
Other Expenses	7,000.00	
Vehicle Maintenance	7,000.00	
Solid Waste Collection		
Salaries & Wages	0.00	
Other Expenses	40,000.00	
Solid Waste Disposal	40,000.00	
Parks & Recreation		
Other Expenses	3,000.00	
Dog Regulation		
Other Expenses	3,000.00	
Utilities		
Electricity & Natural Gas	8,000.00	
Petroleum Products	10,000.00	
Telephone	7,000.00	
Social Security	7,000.00	
Municipal Court		
Salaries & Wages	12,000.00	
Other Expenses	3,000.00	
Total Within CAPS		322,000.00
Fire Services	6,000.00	

Dispatch/911	6,000.00	
Total Per 26.25% limit		334,000.00
Payment of Bond Principal	20,344.00	
Interest on Bonds	14,218.00	
Interest on Notes	0.00	
Note Principal	0.00	
Deferred Charges		
Spec. Emerg. Auth	0.00	
Total Temporary Budget		368,562.00
2017 Budget Approp	1,424,434.62	
Less :		
Capital Improvements	45,000.00	
Debt Service	<u>34,563.00</u>	
	1,344,871.62	
Maximum Allowed (26.25%)		353,028.80

A motion to approve Resolution #2018-27 was made by Councilman Pagano and seconded by Councilman Hoffman

There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION NO. 2018-28**

**A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER
FOR MUNICIPAL ALLIANCE ON ALCOHOL AND DRUG ABUSE PROGRAM
CONTRIBUTIONS**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county of municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A.40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures or moneys by dedication by rider: and

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Folsom, County of Atlantic, New Jersey as follows:

1. The Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures under the provisions of N.J.S.A. 40A:5-29, for the exclusive purpose of depositing and expending funds for the Municipal Alliance on Alcohol and Drug Abuse - Program Contributions.
2. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of Local Government Services

A motion to approve Resolution #2018-28 was made by Councilman Smith and seconded by Councilman Pagano

**BOROUGH OF FOLSOM
RESOLUTION NO. 2018-29**

**A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER
FOR RECREATION PROGRAMS**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county of municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A.40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures or moneys by dedication by rider: and

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Folsom, County of Atlantic, New Jersey as follows:

1. The Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures under the provisions of PL 1999, Chapter 292, and NJS 40:48-2.46, for the exclusive purpose of depositing and expending funds for Recreation Programs and Activities.
2. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of Local Government Services

A motion to approve Resolution #2018-29 was made by Councilman Pagano and seconded by Councilman Arena

There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION 2018-30**

**A RESOLUTION APPOINTING A NEW MUNICIPAL DRUG ALLIANCE
COORDINATOR**

WHEREAS, the position of the Municipal Drug Alliance Coordinator became vacant as of December 18, 2018 as a result of the resignation of Sandi Kaiser, and

WHEREAS, Michele Hetzel has expressed a willingness to serve as Folsom’s Municipal Drug Alliance Coordinator and,

NOW, THEREFORE BE IT RESOLVED, that Michele Hetzel be appointed as the Borough of Folsom’s Municipal Drug Alliance Coordinator.

A motion to approve Resolution #2018-30 was made by Councilman Pagano and seconded by Councilman Smith.

There was a roll call vote with ayes all.

**RESOLUTION 2018-32
BOROUGH OF FOLSOM
A RESOLUTION TO APPOINT COMMISSION APPOINTMENT FOR 2018**

2018 COMMISSION APPOINTMENT

ZONING OFFICER/ 1 YEAR – Alexander Bauer
12/31/18
CODE ENFORCEMENT

NOW, THEREFORE BE IT RESOLVED, that the foregoing appointments were adopted at the regular meeting of Mayor and Council on January 9, 2018 in the Borough of Folsom, County of Atlantic, State of New Jersey.

Councilman Schenker confirmed with Council that we agreed to have a job description for next month’s meeting.

A motion to approve Resolution #2018-32 was made by Councilman Smith and seconded by Councilman Arena.

There was a roll call vote with ayes all.

**RESOLUTION 2018-33
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
BOROUGH PUBLIC DEFENDER**

WHEREAS, there exists a need for a Borough Public Defender for the Borough of Folsom; and

WHEREAS, the Local Public contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, that Fred DeClement, Esq. Esq. is hereby appointed as Municipal Public Defender for a term retroactively commencing January 1, 2018 and ending upon formal approval of the New Jersey Administrative Office of the Courts that the Joint Municipal Shared Service Agreement with the Town of Hammonton has been approved.

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Folsom, in the County of Atlantic, and the State of New Jersey, as follows:

1. That said contract in the amount set forth by the attached agreement is awarded without competitive bidding as a “Professional Service” under the Provisions of the Local Public Contracts Law.
2. A copy of this resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

A motion to approve Resolution #2018-33 was made by Councilman Pagano and seconded by Councilman Jantz.

There was a roll call vote with ayes all.

**RESOLUTION 2018-34
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
BOROUGH PROSECUTOR**

WHEREAS, there exists a need for a Borough Prosecutor for the Borough of Folsom; and

WHEREAS, the Local Public contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, that Shirley Grasso, Esq. is hereby appointed as Municipal Prosecutor for a term retroactively commencing January 1, 2018 and ending upon formal approval of the New Jersey Administrative Office of the Courts that the Joint Municipal Shared Service Agreement with the Town of Hammonton has been approved.

BE IT FURTHER RESOLVED, as follows:

1. That said contract in the amount set forth by the attached agreement is awarded without competitive bidding as a “Professional Service” under the Provisions of the Local Public Contracts Law.
2. A copy of this resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

A motion to approve Resolution #2018-34 was made by Councilman Arena and seconded by Councilman Pagano.

There was a roll call vote with ayes all.

SOLICITOR’S REPORT: Mr.Lozone updated Mayor and Council on the Master Plan. Brian stated that the State has requested several documents from the Borough and once the state reviews these documents there will be a meeting with the Master Plan Committee.

Brian stated that he will have a resolution next month on the Campellone settlement.

Brian stated that he spoke with Clerk regarding the appointments to Parks & Rec Commission and the P/Z Board. Brian stated that going forward we need to create a master list for all appointments with terms.

Brian reported that he spoke with PW Superintendent John LaPollo regarding the sign at Soulsations Brian stated that it was his understanding there was a hearing yesterday and Soulsations pleaded guilty and paid the fine to operating a business without zoning approval. As a condition of that plea Soulsations is required to make an application to the P/Z Board. Brian will speak with our Zoning Official to ensure they make proper application on time as required by the court or be fined accordingly.

FIRE CHIEF REPORT: Councilman Smith read the report.

The following incidents occurred in your community during the month of December 2017

December 1 st	Alarm System	Rt. 54	11 Members Responding
December 13 th	Alarm System	E. Collings Dr.	19 Members Responding

December was a busy month at least for Santa. Santa attended the annual tree lighting and also came to town visiting the neighborhoods on the 22nd and 23rd. On the 2nd the department participated in the annual Christmas parade in Blackwood where the Department won 1st place for the best appearing Engine, Ladder and Float and then again for being the Best Appearing Department overall in the parade with over 200 floats and apparatus participating. We would just again like to remind everyone that every Tuesday the members are in station starting around 7pm. We encourage everyone to stop by and bring their children by to check out the equipment or meet some of our folks. We also have free smoke detectors available, anyone needing one please contact our station or town hall and someone will be happy to return your call. If you get a chance, please check out our web site clfd23.org or you can also follow us on Facebook and Twitter. Finally, the Department would like to wish everyone a Happy and Healthy New Year!!!

Mayor DeStefano introduced and welcomed Borough Engineer Mark Herrmann

ENGINEER'S REPORT: Mark Herrmann thanked Mayor and Council for the appointment. Mark stated that he spoke with Brian Lozuke who updated him on some Borough issues. Mark stated that once he speaks with Polistina's office and receives the transition documents he will have a report for next month.

MAYOR'S REPORT: Mayor DeStefano thanked John LaPollo and the road crew on the excellent job they did on this last storm and he wished them safety for the remainder of the season.

COUNCIL MEMBER'S REPORTS:

Councilman Kyle Smith: stated that he spoke with John LaPollo regarding the light pole and thanked the Public Works Department for their work during the storm. Kyle reported that the Drug Alliance Basketball Program will be starting this Saturday. Kyle thanked Michele Hetzel on her appointment as Coordinator as well as his wife Jessica. Kyle asked for volunteers for events and wished everyone a Happy New Year.

Councilman Ken Jantz: reported that John's crew was outside today washing the trucks in this nice weather. Ken reported that the Borough received a letter that Atlantic City Electric will be trimming trees. Ken stated that if you have any trees that need trimming that are near poles to contact the electric company or go to their website.

Councilman Pagano: congratulated engineer Mark Herrmann on his appointment along with Michele Hetzel on her Drug Alliance appointment. Ben thanked the road crew for coming out on Christmas morning to cut up a tree that had fallen in the road. Ben read the PWD report. Councilman Pagano wished everyone a Happy New Year.

Councilman Arena: no report this evening because the Parks & Rec meeting was cancelled due to the storm.

Councilman Hoffman: thanked Collings Lakes Fire Department on the Santa visits. Jim also reported that the door project at Borough Hall will be starting tomorrow.

Councilman Schenker: inquired about the Mayor's meetings. Greg asked if we could make sure that someone attends and brings the information back to Council. Councilman Arena stated that they don't

meet every month and at some meetings there is very little to report. Councilman Schenker asked for dates of the meetings and wished everyone a Happy Groundhog Day.

PUBLIC COMMENTS OR QUESTIONS ON COUNCIL MEMBER REPORTS ONLY:

OPEN TO THE PUBLIC: No comments

PAYMENT OF BILLS IN THE AMOUNT OF: \$22,963.03

A motion to approve payment was made by Councilman Pagano and seconded by Councilman Schenker

There was a roll call vote with ayes all.

Mayor DeStefano reminded the public that all other monthly reports are on file in the minute book and to please visit the Borough website with updated information along with the Folsom Borough Facebook Page.

The next regular meeting of Mayor and Council will be held on Tuesday, February 13, 2018 starting with the workshop meeting at 6:00 pm and continuing immediately thereafter with the regular meeting at Borough Hall, 1700 12th Street, Folsom, NJ.

With no other discussion the meeting was adjourned at 8:33 PM with ayes all.

Respectfully submitted,

Patricia M. Gatto
Municipal Clerk