

**BOROUGH OF FOLSOM
COUNCIL MEETING
MINUTES
October 10, 2023**

MEETING CALLED TO ORDER: 6:35PM

SALUTE TO THE FLAG LED BY MAYOR SCHENKER

OPENING STATEMENT: *Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and Atlantic City Press and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.*

ROLL CALL: Councilpersons: Whittaker, Porretta, Hoffman, Norman and Councilman Blazer

Also present: Mayor Greg Schenker, Solicitor Angela Costigan, and CJ Kaenzig from Polistina & Assoc.

Absent: Councilman Conway

APPROVAL OF THE WORKSHOP MEETING MINUTES September 12, 2023

A motion to approve the minutes was made by Councilman Norman and seconded by Councilman Blazer

There was a roll call vote with ayes all with the exception of Councilman Whittaker's abstention.

APPROVAL OF THE COUNCIL MEETING MINUTES September 12, 2023

A motion to approve the minutes was made by Councilman Porretta and seconded by Councilman Norman

There was a roll call vote with ayes all with the exception Councilman Whittaker's abstention.

DISCUSSION: BEST PRACTICES QUESTIONNAIRE

The Best Practices is a constructive way to encourage Municipalities to embrace good practices that will help improve financial accountability to ensure compliance with various laws and regulations. The Best Practices Checklist encourages new ways of controlling costs and better manage taxpayers' resources. The Borough has received a high rating 39 out of 42

Mayor discussed the recent accidents on Mays Landing Rd. Both were medical emergencies.

MEETING OPEN TO THE PUBLIC: NO COMMENTS

CLERK'S CORRESPONDENCE:

Trick or Treat Hours will be held on October 31, 2023 from 6:00PM-8:00PM

Election Day is November 7, 2023 -polls open at 6:00AM until 8:00PM

Last E-Waste drop-off day is November 11, 2023 from 8:00Am to 1:00PM

Our annual Veteran’s Day Service will be held on November 12, 2023 at 9:00Am at Borough Hall.

Borough Hall offices will be closed the following days: November 7, 2023 for Election Day, November 10, 2023 in observance of Veterans Day

ORDINANCES:

(Second Reading/Final Adoption)

BOROUGH OF FOLSOM

ORDINANCE 09-2023

AMENDING THE SALARY ORDINANCE TO INCLUDE THE CONFLICT ZONING OFFICER POSITION OF THE BOROUGH OF FOLSOM, COUNTY OF ATLANTIC, STATE OF NEW JERSEY

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey, as follows:

SECTION 1. The annual salaries and compensation for the various Borough officials, officers, and employees of the Borough of Folsom, listed below, shall be as follows for calendar year 2023:

Salaried Positions			
Borough Clerk/Administrator	\$25,000	-	\$ 75,000
Chief Financial Officer	\$4,000	-	\$75,000
Council Member	\$1,700	-	\$3,000
Code Enforcement	\$1,800	-	\$15,000
Deputy Emergency Management Coordinator	\$300	-	\$5,000
Deputy Borough Clerk	\$15,000	-	\$45,000
Emergency Management Coordinator	\$500	-	\$6,000
Mayor	\$2,200	-	\$3,900
Municipal Administrative Assistant	\$15,000	-	\$40,000
Tax Assessor	\$6,500	-	\$35,000
Tax Collector	\$6,500	-	\$35,000
Zoning Official	\$1,800	-	\$15,000
Hourly Positions:		-	
Conflict Zoning Official	\$15.00		\$50.00
Part-time Laborer	\$15.00	-	\$35.00
Public Works Laborer	\$15.00	-	\$35.00
Superintendent of Public Works	\$15.00	-	\$45.00

SECTION II. The salaries and wages hereby established shall be on a bi-weekly basis with the exception of Mayor and Council, which shall be quarterly, unless otherwise specified.

SECTION III. Any Ordinance or part of an Ordinance inconsistent with this Ordinance is hereby repealed to the extent of such inconsistency.

SECTION IV. This Ordinance shall become effective immediately upon final passage and publication according to law.

A motion to approve Ordinance #09-2023 was made by Councilman Norman and seconded by Councilman Blazer

There was a roll call vote with ayes all.

RESOLUTIONS:

Consent Agenda: All matters listed under Consent Agenda, are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2023-88 A Resolution designating October 6, 2023 as Knock Out Opioid Abuse Day in New Jersey

2023-89 A Resolution adopting the Personnel Handbook

2023-90 RESOLUTION AUTHORIZING THE HIRING OF A CONFLICT ZONING OFFICER

2023-91 A RESOLUTION AUTHORIZING THE SALE OF REAL PROPERTY

2023-92 A RESOLUTION HIRING A PART-TIME LABORER FOR THE PUBLIC WORKS DEPARTMENT

2023-93 A RESOLUTION GRANTING A RAFFLE LICENSE TO FOLSOM ATHLETIC ASSOCIATION TO BENEFIT YOUTH SPORTS PROGRAM

A motion to approve Resolutions #2023-88 thru 2023-93 was made by Councilman Hoffman and seconded by Councilman Porretta.

There was a roll call vote with ayes all.

SOLICITOR'S REPORT: *No report*

FIRE CHIEF REPORT: *Al read Fire Chief report.*

ENGINEER'S REPORT:

NJDOT FY 2023 - Resurfacing of Cherokee Rd, Erie Rd, Seneca Lane, Mohawk Dr, & Lenape Terrace

We are currently in the design process for the roads. We anticipate submitting the plans and specs to the Borough and NJDOT for approval in November. Once we receive proper authorization, we will advertise the project, receive bids, and award at the December council meeting.

We would like to set up a meeting with the Roads Committee and Public Works to review the plans once the design is complete. Based on the current timeline of the project, we recommend completing the drainage work over the winter and returning to pave in early spring when temperatures are suitable.

ACIA CDBG FY 2020 - Court Room Automated Door Operators

Automated Access Systems has completed the installation of the Court Room door operators and push plates. The final invoice and pay estimate are on tonight's agenda for approval and processing. Once final payment has been issued to the contractor, we will prepare and submit all required closeout documents to the Atlantic County Improvement Authority so the Borough can be reimbursed for the project.

Miscellaneous Bridge Maintenance & Trimming

We have contacted the Atlantic County Division of Engineering regarding some overgrown bridges on 8th Street and 14th Street within the Borough that were mentioned at last month's Council meeting. Since bridges are typically considered to be under County jurisdiction, we requested that the County perform maintenance work and trimming around these bridges. Our request was passed along to the Atlantic County Public Works Department, and we have been informed that the work has been scheduled, although an exact time is to be determined.

Camden County - Mays Landing Road Improvements in Winslow Township

Camden County's design engineer, Van Cleef Engineering Associates, has provided our office with an update on the status of the Mays Landing Road Improvements project in Winslow Township. The project limits are from the Eastbound Expressway Ramp to the Hammonton Township border, but the Borough and its residents may be impacted by proposed detours. We have received traffic control plans for review, and most work will involve alternating traffic patterns using flaggers; however, the contractor may elect to use a full detour utilizing Route 54, Chew Road, Egg Harbor Road, and Fleming Pike for certain portions of construction.

Van Cleef Engineering has also informed us that the project includes the following proposed improvements to mitigate the speeding and passing conditions in the vicinity of the Winslow / Hammonton / Folsom border: the double yellow centerline striping (no-passing zone) will be extended in Camden County jurisdiction in the southbound direction heading into Folsom; a "Hill Blocks View" sign and "Advisory Speed Limit 40 MPH" sign will be installed in the southbound direction approximately 1,000 feet before the Hammonton border; and a "Speed Reduction: 40 MPH" sign will be installed approximately 400 feet before the Hammonton border.

Construction is expected to begin around March 2024, and we will continue to provide updates and notify the Borough of impending closures so alternate routes can be planned, if necessary.

MAYOR'S REPORT: *Greg reminded everyone to be safe when trick-or-treating and to go out and Vote on November 6, 2023. Greg invited everyone to attend the Veteran's Day Service on November 12, 2023 at Borough Hall starting at 9:00AM.*

COUNCIL MEMBER'S COMMITTEE REPORTS:

Councilman Conway: *Absent*

Councilman Norman *No report*

Councilman Porretta: *No report.*

Councilman Whittaker: *Jim reported that Clerk Gatto put together a book of Ordinances to give to the State Police for enforcement. Jim will review with the Station Commander. Jim reported he will be attending the South Jersey Transportation road safety workshop meeting.*

Councilman Hoffman: *No report*

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Councilman Blazer: *Jake asked for people to come and help out the Parks & Rec Commission because they're in need of volunteers. Jake read the Public Works Department Report.*

MEETING OPEN TO THE PUBLIC: *No comments*

PAYMENT OF BILLS IN THE AMOUNT OF: \$722,196.92

A motion to approve payment was made by Councilman Hoffman and seconded by Councilman Porretta.

There was a roll call vote with ayes all

Mayor Schenker reminded the public that all other monthly reports are on file in the minute book.

Please visit the Borough of Folsom website at folsomborough.com for updated Borough information and the Borough of Folsom Facebook page.

The next regular meeting of Mayor and Council will be held on Tuesday, November 14, 2023 starting at 6:00 pm in Borough Hall, 1700 12th Street, Folsom, NJ

With no other discussion the meeting was adjourned at 7:06PM.

Respectfully submitted,

Patricia M. Gatto
Municipal Clerk

