

**BOROUGH OF FOLSOM  
COUNCIL MEETING  
MINUTES  
March 12, 2019**

**MEETING CALLED TO ORDER: 6:55PM**

**SALUTE TO THE FLAG LED BY Mayor DeStefano**

**OPENING STATEMENT:** Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

**ROLL CALL:** Councilpersons: Conway, Jantz, Arena, Hoffman and Schenker

**Also present:** Mayor Lou DeStefano, Attorney John Carr and Engineer Vince Polistina

**Absent:** Councilman Pagano

**APPROVAL OF WORKSHOP MEETING MINUTES FROM February 12, 2019**

A motion to approve the minutes was made by Councilman Conway and seconded by Councilman Schenker

There was a roll call vote with ayes all.

**APPROVAL OF THE COUNCIL MEETING MINUTES FROM February 12, 2019**

A motion to approve the minutes was made by Councilman Schenker and seconded by Councilman Hoffman

There was a roll call vote with ayes all.

**MEETING OPEN TO PUBLIC: No Comments**

Heather Jones from ARH Engineers gave a presentation on the 8<sup>th</sup> Street Bridge Replacement Project.

Mayor DeStefano awarded former Councilwoman Mimi Veneziani the "Mayors Citizen of the Year Award".

**CLERK'S CORRESPONDENCE:**

Free Rabies Clinic will be held on March 16, 2019 at Borough Garage from 9:00am until 11:00am. We will be renewing dog/cat licenses at the Clinic.

**ORDINANCES: (Second Reading/Adoption)**

**BOROUGH OF FOLSOM  
ORDINANCE 01-2019**

**CALENDAR YEAR 2019  
AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Folsom in the County of Atlantic finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$9,482 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Borough Council hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Folsom, in the County of Atlantic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Borough of Folsom shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$1,127,817 and that the CY 2019 municipal budget for the Borough of Folsom be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Borough Council in the Borough of Folsom, County of Atlantic and State of New Jersey, held on February 12, 2019 and said Ordinance was approved for final adoption at a public hearing held in the Borough of Folsom Municipal Building, 1700 12<sup>th</sup> St., Folsom, NJ on March 12, 2019 at 6:00 P.M.

No Public Comment

A motion to approve Ordinance#01-2019 was made by Councilman Arena and seconded by Councilman Hoffman

There was a roll call vote with ayes all.

(Second Reading/Adoption)

## **ORDINANCE #02-2019**

### **AN ORDINANCE AMENDING CHAPTER 200, ZONING, OF THE CODE OF THE BOROUGH OF FOLSOM, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY**

**BE IT ORDAINED** by the Borough Council of the Borough of Folsom, County of Atlantic and State of New Jersey, as follows:

- I. Purpose: The purpose of this Ordinance is to amend Chapter 200, Zoning, of the Code of the Borough of Folsom in response to amendments to the Pinelands Comprehensive Management Plan effective January 3, 2012, September 2, 2014, and March 5, 2018.
- II. Chapter 200, Zoning, Article II, Definitions, §200-6, Definitions, is hereby amended by replacing or adding the following definitions:

#### **ALTERNATE DESIGN PILOT PROGRAM TREATMENT SYSTEM**

An individual or community on site waste water treatment system that has the capability of providing a high level of treatment including a significant reduction in the level of total nitrogen in the wastewater and that has been approved by the Pinelands Commission for participation in the alternate design wastewater treatment systems pilot program pursuant to N.J.A.C. 7:50-10.23(b). Detailed plans and specifications for each authorized technology are available at the principal office of the Pinelands Commission.

#### **IMMEDIATE FAMILY**

Those persons related by blood or legal relationship in the following manner: spouses, domestic partners, great-grandparents, grandparents, great-grandchildren, grandchildren, parents, sons, daughters, brothers and sisters, aunts and uncles, nephews, nieces and first cousins.

#### **SOLAR ENERGY FACILITY**

A solar energy system and all associated components, including, but not limited to, panels, arrays, footings, supports, mounting and stabilization devices, inverters, electrical distribution wires and other on-site or off-site infrastructure necessary for the facility, which converts solar energy into usable electrical energy, heats water or produces hot air or other similar function.

III. Chapter 200, Zoning, Article VII, Borough Development Standards, §200-47, Water Quality, is hereby amended by revising subsection B(5) as follows:

- (5) Individual on-site septic waste water treatment systems which are intended to reduce the level of nitrate/nitrogen in the wastewater, provided that:
  - (a) (No change.)
  - (b) If the proposed development is non-residential and is located outside of the VR or VI zoning districts, the standards of N.J.A.C. 7:50-6.84(a)5iii(2) are met.
  - (c) (No change.)

IV. Chapter 200, Zoning, Article VII, Borough Development Standards, §200-47, Water Quality, is hereby amended by revising subsection B(7) as follows:

- (7) Alternate design pilot program treatment systems, provided that:
  - (a)-(i) (No change.)
  - (j) Each system shall be covered by a five-year warranty and a minimum five-year maintenance contract consistent with those approved pursuant to N.J.A.C. 7:50-10.22(a)2v that cannot be canceled and is renewable and which includes a provision requiring that the manufacturer or its agent inspect the system at least once a year and undertake any maintenance or repairs determined to be necessary during any such inspection or as a result of observations made at any other time; and
  - (k) The property owner shall record with the deed to the property a notice consistent with that approved pursuant to N.J.A.C. 7:50-10.22(a)2vi that identifies the technology, acknowledges the owner's responsibility to operate and maintain it in accordance with the manual required in Subsection B(7)(i) above, and grants access, with reasonable notice, to the local board of health, the Commission and its agents for inspection and monitoring purposes. The recorded deed shall run with the property and shall ensure that the maintenance requirements are binding on any owner of the property during the life of the system, that the monitoring requirements are binding on any owner of the property during the time period the monitoring requirements apply pursuant to the pilot program or any subsequent regulations adopted by the Commission that apply to said system.

V. Chapter 200, Zoning, Article VII, Administration and Enforcement, §200-64, Pinelands development credits, is hereby amended by replacing subsection E(2) in its entirety with the following:

- (2)** Such deed restriction shall specify the number of Pinelands development credits sold and that the property may only be used in perpetuity for the following uses:
  - (a)** In the Agricultural District: agriculture; forestry; fish and wildlife management; low-intensity recreational uses in which the use of motorized vehicles is not permitted except for necessary transportation, access to water bodies is limited to no more than 15 feet of frontage per 1,000 feet of frontage on the water body, clearing of vegetation does not exceed 5% of the parcel, and no more than 1% of the parcel will be covered with impermeable surfaces; agricultural commercial establishments, excluding supermarkets and restaurants and convenience stores, where the principal goods or products available for sale were produced in the Pinelands and the sales area does not exceed 5,000 square feet; airports and heliports accessory to agricultural uses and which are used exclusively for storage, fueling, loading and operation of aircraft as part of an ongoing agricultural operation; agricultural products processing facilities; and accessory uses.
  - (b)** (No change.)

VI. Chapter 200, Zoning, Article VIII, Administration and Enforcement, §200-66, Development application procedures, is hereby amended by revising subsection A(2) as follows:

- (2)** Except as provided in Subsection A(3) below, the following shall not be subject to the procedures set forth in this chapter:
  - (a)-(f)** (No change.)
  - (g)** The construction of any addition or accessory structure for any non-residential use or any multi-family residential structure provided that:
    - [1]** If the addition or structure will be located on or below an existing impervious surface, either the existing use is served by public sewers or the addition or structure will generate no wastewater flows, and said addition or structure will cover an area of no more than 4,999 square feet; and
    - [2]** If the addition or structure will not be located on or below an impervious surface, said addition or structure will generate no

wastewater flows and will cover an area of no more than 1,000 square feet.

**(h)-(j)** (No change.)

**(k)** The repaving of existing paved roads and other paved surfaces, provided no increase in the paved width or area of said roads and surfaces will occur.

**(l)** The clearing of land solely for agricultural or horticultural purposes.

**(m)-(r)** (No change.)

**(s)** The installation of an accessory solar energy facility on any existing structure or impervious surface.

**(t)** The installation of a local communications facilities antenna on an existing communications or other suitable structure, provided such antenna is not inconsistent with any comprehensive plan for local communications facilities approved by the Pinelands Commission pursuant to N.J.A.C. 7:50-5.4(c)6.

**(u)** The establishment of a home occupation within an existing dwelling unit or structure accessory thereto, provided that no additional development is proposed.

**(v)** The change of one nonresidential use to another nonresidential use, provided that the existing and proposed uses are or will be served by public sewers and no additional development is proposed.

VII. Chapter 200, Zoning, Article VIII, Administration and Enforcement, §200-66, Development application procedures, is hereby amended by replacing subsection D in its entirety with the following:

**D.** Notices to the Pinelands Commission.

**(1)** Application submission and modifications. Written notification shall be given by the Borough, by email or regular mail, to the Pinelands Commission within seven days after a determination is made by the Borough that an application for development in the Pinelands Area is complete or if a determination is made by the Borough approval agency that the application has been modified. Said notice shall contain:

**(a)** The name and address of the applicant;

- (b) The legal description and street address, if any, of the parcel that the applicant proposes to develop;
  - (c) A brief description of the proposed development, including uses and intensity of uses proposed;
  - (d) The application number of the Certificate of Filing issued by the Pinelands Commission and the date on which it was issued;
  - (e) The date on which the application, or any change thereto, was filed and any application number or other identifying number assigned to the application by the approval agency;
  - (f) The approval agency with which the application or change thereto was filed;
  - (g) The content of any change made to the application since it was filed with the Commission, including a copy of any revised plans or reports; and
  - (h) The nature of the municipal approval or approvals being sought.
- (2) Hearings. Where a meeting, hearing or other formal proceeding on an application for development approval in the Pinelands Area is required, the applicant shall provide notice to the Pinelands Commission by email, regular mail or delivery of the same to the principal office of the Commission at least five days prior to such meeting, hearing or other formal proceeding. Such notice shall contain at least the following information:
  - (a) The name and address of the applicant;
  - (b) The application number of the Certificate of Filing issued by the Pinelands Commission and the date on which it was issued;
  - (c) The date, time and location of the meeting, hearing or other formal proceeding;
  - (d) The name of the approval agency or representative thereof that will be conducting the meeting, hearing or other formal proceeding;
  - (e) Any written reports or comments received by the approval agency on the application for development that have not been previously submitted to the Commission; and

- (f) The purpose for which the meeting, hearing or other formal proceeding is to be held.
- (3) Notice of approvals and denials. The Pinelands Commission shall be notified of all approvals and denials of development in the Pinelands Area, whether the approval occurs by action or inaction of any approval agency or an appeal of any agency's decision. The applicant shall, within five days of the approval or denial, give notice by email or regular mail to the Pinelands Commission. Such notice shall contain the following information:
- (a) The name and address of the applicant;
  - (b) The legal description and street address, if any, of the parcel that the applicant proposes to develop;
  - (c) The application number of the Certificate of Filing issued by the Pinelands Commission and the date on which it was issued;
  - (d) The date on which the approval or denial was issued by the approval agency;
  - (e) Any written reports or comments received by the approval agency on the application for development that have not been previously submitted to the Commission;
  - (f) Any revisions to the application not previously submitted to the Commission; and
  - (g) A copy of the resolution, permit, or other documentation of the approval or denial. If the application was approved, a copy of any preliminary or final plan, plot or similar document that was approved shall also be submitted.

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Borough Council in the Borough of Folsom, County of Atlantic and State of New Jersey, held on February 12, 2019 and said Ordinance was approved for final adoption at a public hearing held in the Borough of Folsom Municipal Building, 1700 12<sup>th</sup> St., Folsom, NJ on March 12, 2019 at 6:00 P.M.

**NO PUBLIC COMMENT**

**A motion to approve Ordinance#02-2019 was made by Councilman Arena and seconded by Councilman Jantz.**

**There was a roll call vote with ayes all.**

**(Second Reading/Adoption)**

**ORDINANCE NO. 03-2019**

**AN ORDINANCE AMENDING CHAPTER 41 OF THE CODE OF THE  
BOROUGH OF FOLSOM**

**BE IT ORDAINED** by the Borough Council of the Borough of Folsom, in the County of Atlantic and State of New Jersey as follows:

**WHEREAS**, the Borough Council of the Borough of Folsom is desirous of creating the position of Folsom Borough Social Media Manager; and

**WHEREAS**, said Social Media Manager will be responsible for developing and administering social media content that is designed to engage users and create an interactive relationship between the Borough of Folsom and its residents and friends; and

**WHEREAS**, the Social Media Manager will report to the Mayor of the Borough of Folsom and inform the Municipal Clerk of his or her activities so she may report activities to the Council.

**SECTION I:** Section 41-32 shall be added to the Code of the Borough of Folsom which states as follows:

"41-32. Borough of Folsom Social Media Manager. There is hereby created the position of the Borough of Folsom Social Media Manager. Said Social Media Manager will be responsible for developing and administering social media content that is designed to engage users and create an interactive relationship between the Borough of Folsom and its residents and friends.

**SECTION II:** Repealer. All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

**SECTION III:** Severability. If any Section or part of this Ordinance is deemed to be invalid or illegal in any Court of competent jurisdiction then said part is severable from the Ordinance as a whole and the remaining Sections or parts of this Ordinance shall remain in full force and effect.

**SECTION IV:** Effective Date. This Ordinance shall take effect according to law after final passage and publication.

**BY ORDER OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOLSOM**

**NO PUBLIC COMMENT**

**Councilman Hoffman asked if Council reviewed the Social Media Policy. A discussion ensued.**

**A motion to approve Ordinance#03-2019 was made by Councilman Arena and seconded by Councilman Conway**

**Conway-Y Jantz-Y Arena-Y Hoffman-N Schenker-Y**

**(Second Reading/Adoption)**

**BOROUGH OF FOLSOM  
ORDINANCE 04--2019**

**AN ORDINANCE ESTABLISHING AND FIXING SALARIES FOR VARIOUS  
OFFICIALS AND EMPLOYEES OF THE BOROUGH OF FOLSOM, COUNTY OF  
ATLANTIC, STATE OF NEW JERSEY**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey, as follows:

**SECTION 1.** The annual salaries and compensation for the various Borough officials, officers, and employees of the Borough of Folsom, listed below, shall be as follows for calendar year 2019:

<b><u>Salaried Positions</u></b>			
Borough Clerk	\$25,000	-	\$50,000
Chief Financial Officer	\$4,000	-	\$17,000
Council Member	\$1,700	-	\$3,000
Code Enforcement	\$1,800	-	\$5,000
Deputy Emergency Management Coordinator	\$500	-	\$1,500
Deputy Borough Clerk	\$15,000	-	\$35,000
Emergency Management Coordinator	\$500	-	\$1,500
Mayor	\$2,200	-	\$3,900
Municipal Administrative Assistant	\$15,000	-	\$50,000
Social Media Manager	\$100	-	\$500
Tax Assessor	\$6,500	-	\$17,000
Tax Collector	\$6,500	-	\$17,000
Zoning Official	\$1,800	-	\$5,000
<b><u>Hourly Positions:</u></b>		-	
Part-time Laborer	\$9.00	-	\$15.00
Public Works Laborer	\$9.00	-	\$20.00
Superintendent of Public Works	\$10.00	-	\$30.00

**SECTION II.** The salaries and wages hereby established shall be on a bi-weekly basis with the exception of Mayor and Council, which shall be quarterly, unless otherwise specified.

**SECTION III.** The provisions of this Ordinance shall be retroactive to January 1, 2019, and shall apply to employees continually employed since January 1, 2019.

**SECTION IV.** Any Ordinance or part of an Ordinance inconsistent with this Ordinance is hereby repealed to the extent of such inconsistency.

**SECTION V.** This Ordinance shall become effective immediately upon final passage and publication according to law.

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Borough Council in the Borough of Folsom, County of Atlantic and State of New Jersey, held on February 12, 2019. Said Ordinance was approved for final adoption at a public hearing held in the Borough of Folsom Municipal Building, 1700 12<sup>th</sup> St., Folsom, NJ on March 12, 2019 at 6:00 P.M.

**NO PUBLIC COMMENT**

**A motion to approve Ordinance#04-2019 was made by Councilman Arena and seconded by Councilman Schenker**

**There was a roll call vote with ayes all.**

**(First Reading/Introduction)**

**BOROUGH OF FOLSOM**

**ATLANTIC COUNTY, NEW JERSEY**

**ORDINANCE 2019 - 05**

**AN ORDINANCE DECLARING CERTAIN PARCELS OF REAL PROPERTY OWNED  
BY  
THE BOROUGH OF FOLSOM SITUATE IN THE COUNTY OF ATLANTIC NO  
LONGER  
NEEDED FOR PUBLIC USE AND AUTHORIZING THE PUBLIC SALE OF SAME  
PURSUANT TO N.J.S.A. 40A: 12-13 ET SEQ.**

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**BE IT ORDAINED** by the Borough Council of the Borough of Folsom, County of Atlantic and State of New Jersey, that the attached parcels of real property set forth in the annexed Exhibit A (attached hereto and hereby incorporated herein by reference) are no longer needed for public use and that the same shall be placed for sale to the highest bidder;

**BE IT FURTHER ORDAINED** that such sale shall be subject to reasonable conditions set forth by the Borough Council, sale to be subject to confirmation at the next succeeding Borough of Folsom Council Meeting following the sale, sales shall be “as is and where is” and bidders shall be instructed and strongly recommended to by way of illustration and not limitation, “undertake due diligence with regard to the subject properties including confirmation of the suitability of the subject properties for a Buyer’s particular use, zoning, survey and title issues”. The Borough of Folsom Council shall reserve the right to reject all bids if the highest bid is not accepted;

**BE IT FURTHER ORDAINED** that no representation is made by the Borough as to the potential use of any property or as to the condition of any property to include any and all environmental constraints and/or title. A successful bidder shall be required to deposit 10% of the purchase price in either cash or certified funds on the date of sale and the balance of the purchase shall be paid in cash or certified funds within 30 days of the Borough Council’s acceptance of the bid.

**Section One. Repealer.** All former Ordinances of the Borough of Folsom which are in conflict with the provisions contained in this Ordinance are hereby repealed upon the adoption of this Ordinance.

**Section Two. Severability.** If any part or parts of this Ordinance are held to be invalid for any reason such decision shall not affect the validity of the remaining portions of this Ordinance.

**Section Three.** This Ordinance shall take effect after final approval and publication as required by Law.

**Block 3101 Lot 4 Block 2717 Lot 491 Block 2717 Lot 491.01**

**A motion to approve Ordinance#05-2019 was made by Councilman Hoffman and seconded by Councilman Schenker**

**There was a roll call vote with ayes all.**

**RESOLUTION 2019-41  
BOROUGH OF FOLSOM**

**A RESOLUTION SETTING THE SALARIES OF THE EMPLOYEES AND OFFICIALS  
OF THE BOROUGH OF FOLSOM**

**WHEREAS,** the Council of the Borough of Folsom has adopted a salary ordinance setting salary ranges for the various positions in the Borough; and

**WHEREAS,** each employee and official of the Borough will receive compensation within that range; and

**WHEREAS**, it is necessary for the Borough to formally approve the salary rate for each employee and official of the Borough.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom that the following employee and official salaries are hereby approved for the year 2019, retroactive to January 1, 2019 for all employees continually employed by the Borough.

<u>Employee</u>	<u>Salaried Positions</u>	
All Members of Council	Council Member	\$3,000
Destefano, Louis	Mayor	\$3,900
Cappuccio, Bertha	Tax Collector	\$16,902
Carroll, Susan	Deputy Clerk	\$26,008
DeYoung, Catherine	Municipal Administrative Assistant	\$48,179
Gatto, Patricia	Borough Clerk	\$46,636
Johnson, Bill	Tax Assessor	\$15,612
Bauer, Alexander	Zoning Officer & Code Official	\$5,416
Bauer, Alexander	Emergency Mgmt Coordinator	\$800
Smith, Kyle	Social Media Manager	\$500
Smith, Kyle	Deputy Emergency Mgmt Coordinator	\$300
Stollenwerk, Dawn	Chief Financial Officer	\$16,320
<u>Hourly Rates</u>		
LaPollo, John	Superintendent Public Works	\$26.90
Stadtmueller, Kevin	Public Works Laborer	\$17.69
Hadulias Chris	Public Works Laborer	\$17.00

A motion to approve Resolution #2019-41 made by Councilman Schenker and seconded by Councilman Jantz

There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM  
RESOLUTION 2019-42**

**A RESOLUTION AUTHORIZING THE BOROUGH OF FOLSOM TO AWARD THE  
BID FY 2018 ROAD PROGRAM  
CONTRACT NO. 23**

**WHEREAS**, bids were accepted on March 5, 2019 at 10:00 AM at the Borough Hall in the Borough of Folsom; and

**WHEREAS**, all bids were opened and announced to those in attendance; and

**WHEREAS**, the apparent lowest responsible Bidder, as determined by the Borough Engineer, is Arawak Paving; and

**WHEREAS**, the amount of the Base Bid submitted by **Arawak Paving**, is \$218,900.00; and Alternate A bid for \$74,800.00;

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom that Arawak Paving is hereby awarded the contract for the 2018 Road Program, Contract No. 23 for the amount of \$218,900.00

Award of this contract is subject to the certification of availability of funds  
Approval of the New Jersey Department of Transportation Bureau of Local Aid

- The duration of the contract is sixty days from the contractor's receipt of the written notice to proceed.

**A motion to approve Resolution #2019-42 made by Councilman Arena and seconded by Councilman Hoffman**

**There was a roll call vote with ayes all.**

**RESOLUTION 2019-43  
BOROUGH OF FOLSOM**

**A RESOLUTION APPOINTING A SOCIAL MEDIA MANAGER**

**WHEREAS**, there is a need for a SOCIAL MEDIA MANAGER and;

**WHEREAS**, the Mayor and Governing Body hereby approve Kyle Smith as Social Media Manager for an annual salary of \$500.00;

**WHEREAS**, such employment is effective immediately;

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom Kyle Smith is hereby appointed as a Social Media Manager.

A motion to approve Resolution #2019-43 made by Councilman Arena and seconded by Councilman Conway

Councilman Jantz requested that Kyle Smith should read the policy. Councilman Schenker requested that he sign that he accepted and read the Employee Manual which includes the Social Media Policy.

**Conway-Y Jantz-Y Arena-Y Hoffman-N Schenker-Y**

**RESOLUTION 2019-44  
BOROUGH OF FOLSOM**

**A RESOLUTION ACCEPTING THE ENGINEER'S PROPOSAL FOR DESIGN  
SERVICES FOR THE NJDOT FY2018 ROAD PROGRAM –MUNICIPAL AID  
PROGRAM**

**WHEREAS**, a proposal for design services for the 2018 ROAD PROGRAM has been submitted by ARH Associates for approval of the council.

**WHEREAS**, the professional services are as follows:

- Construction Administration/Inspection      \$30,00.00
- Materials Testing      \$2,835.00

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey, that the proposal for design services submitted by ARH Associates is accepted and authorization is given for the 2018 Road Program

**A motion to approve Resolution #2019-44 made by Councilman Conway and seconded by Councilman Arena**

**There was a roll call vote with ayes all.**

**RESOLUTION 2019-45**

**RESOLUTION EXCLUDING PUBLIC PARTICIPATION WITHIN A  
PORTION OF A MEETING OF THE BOROUGH COUNCIL  
PURSUANT TO N.J.S.A. 10:4-12**

**WHEREAS**, meetings of the Mayor and Borough Council are subject to the provisions of a Statute entitled the "Open Public Meetings Act" codified within N.J.S.A. 10:4-12, et. seq.;

**WHEREAS**, the said Act provides for public participation within all meetings, except those meetings or business which involve certain enumerated activities of a public body as further set forth in the said Statute; and

**WHEREAS**, the Borough Council desires to discuss and act upon matters subject to the exclusions of said Act under the provisions of N.J.S.A. 10-4-12, et seq.; and

**WHEREAS**, the Act hereinabove recited provides that a public body may exclude public participation within any meeting wherein such matters may be discussed or acted upon provided that a Resolution be adopted at a meeting to which the public is admitted;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Folsom, as follows:

A. The public shall and will be excluded from that portion of a meeting conducted by the Borough Council on Tuesday, March 12, 2019, pertaining to matters contemplated in N.J.S.A. 10:4-12 et seq., and to specifically include a matter under N.J.S.A.10:4-12(b)(8).

B. Directing the Clerk to separately record the minutes of that portion of the aforesaid meeting dealing with such matters and retain same within a confidential file until such time that those matters have been fully acted upon by the Borough Council.

**A motion to approve Resolution #2019-45 made by Councilman Arena and seconded by Councilman Hoffman**

**There was a roll call vote with ayes all.**

#### **APPROVAL OF SPECIFICATIONS FOR THE Folsom CDBG Years 2016-2018-Penny Pot Senior Exercise Equipment**

**A motion to approve was made by Councilman Arena and seconded by Councilman Schenker. They was an all in favor vote.**

**SOLICITOR'S REPORT:** Mr. Carr handed Mayor and Council his report.

**FIRE CHIEF REPORT:** no report

**ENGINEER'S REPORT:**

#### **Action Items:**

#### **NJDOT FY2018 Municipal Aid Project:**

The Borough received bids for the NJDOT FY2018 Municipal Aid Project on March 5, 2019. ARH Associates has reviewed the bids submitted for the base bid (funded by NJDOT) and the alternate bid (funded by the Borough). ARH recommends awarding the project to Arawak Paving Company for a total contract amount of \$293,700.00, approximately 11% less than the Engineer's Estimate. Mr. Herrmann will work on obtaining a "Disabled Veteran" parking sign as requested by Council.

#### **FY 2018 Community Development Block Grant (CDBG) Program:**

ARH Associates has received the ACIA's approval for the plans and specifications for the improvements proposed at Penny Pot Park. The scope of work consists of installing two new pieces of accessible outdoor exercise equipment and constructing a poured-in-place rubber surface at the park. It is recommended that the Borough Council approve the plans and specifications so

the project may be advertised for bid. The bids would be received on Tuesday, April 2, 2019 and if favorable bids are received, it shall be awarded at the next Council meeting on April 9, 2019.

### **2019 CDBG Funding**

The ACIA held the annual kick-off meeting today for the CDBG funding projects for 2019. The Borough should begin the process of selecting an eligible project for the 2019 funding cycle. Applications for 2019 funding are due on April 10, 2019. A resolution authorizing the Borough to participate in the funding program will be required for the submission and this resolution should be adopted at the April 9, 2019 meeting.

### **11th Street Flooding - South Jersey Industries**

We have reached out to South Jersey Industries regarding the flooding from Block 502, Lot 3. SJI offered to contact the lease of the property to resolve the issue. We have also been in contact with the Natural Resource Conservation Service (NRCS) and their office only prepares plans as guideline for farmers to follow, and they do not enforce any rules or regulations.

SJI sold the property to Joseph Shelli Properties, LLC in July 2018. The property carries a Conservation Easement in favor of the NJDEP. We have reached out to the NJDEP for information on enforcement of the conditions in the Conservation Easement.

### **Current Projects:**

#### **Stormwater Compliance:**

We are currently underway on the work necessary to bring the Borough into compliance with the Municipal Stormwater Permit.

#### **8th Street County Bridge Replacement**

ARH has submitted preliminary plans to Atlantic County for the replacement bridge and construction is expected in fall 2019.

**MAYOR'S REPORT:** Mayor DeStefano asked for a moment of silence for Folsom resident Bob Communale. Mayor DeStefano stated that he read a report on the internet that Folsom has the lowest property taxes in Atlantic County. Mayor wished everyone a Happy St. Patrick's day.

### **COUNCIL MEMBER'S REPORTS:**

**Councilman Greg Conway:** Greg reported that the Environmental Commission will be holding an essay contest for students at Folsom School in celebration of Arbor Day which is April 26. Greg also reported that the New Jersey Forrest Fire Service prescribed burning program has started. Greg read the Public Works Department report. Greg congratulated Mimi Veneziani on her award.

**Councilman Ken Jantz:** reported that two street lights were out this month. Ken asked residents to report any light out to Borough Hall or visit the website.

**Councilman Pagano:** absent

**Councilman Arena:** Charlie stated that Parks & Rec wanted to thank John LaPollo for helping the Community Garden Project. Charlie asked if anyone is interested in joining the Parks & Rec Commission to please contact Borough Hall.

**Councilman Hoffman:** Jim reported that John Lapollo is getting quotes for a new water tank and to replace some plumbing at Borough Hall. Jim stated that he met with Local 172 regarding the Veterans' Memorial and they said will be willing to provide the Borough with supplies and manpower.

**Councilman Schenker:** Greg wished everyone a Happy St. Patrick's Day. Greg congratulated Mimi Veneziani on her award this evening.

Mayor DeStefano congratulated Public Works employee Chris Hadulias on passing his CDL.

**PUBLIC COMMENTS OR QUESTIONS ON COUNCIL MEMBER REPORTS ONLY:**

**OPEN TO THE PUBLIC: NONE**

**PAYMENT OF BILLS IN THE AMOUNT OF: \$201,420.43**

A motion to approve payment was made by Councilman Hoffman and seconded by Councilman Arena

There was a roll call vote with ayes all.

Mayor DeStefano reminded the public that all other monthly reports are on file in the minute book and to please visit the Borough website with updated information along with the Folsom Borough Facebook Page.

The next regular meeting of Mayor and Council will be held on Tuesday, April 9, 2019 starting with the workshop meeting at 6:00 pm and continuing immediately thereafter with the regular meeting at Borough Hall, 1700 12<sup>th</sup> Street, Folsom, NJ.

**Council entered into executive session at 7:57PM**

**Council returned from executive session at 8:15PM**

With no other discussion the meeting was adjourned at 8:16PM.

Respectfully submitted,

Patricia M. Gatto  
Municipal Clerk



