

**BOROUGH OF FOLSOM  
COUNCIL MEETING  
MINUTES  
September 12, 2017**

**MEETING CALLED TO ORDER: 7:17 PM**

**SALUTE TO THE FLAG LED BY Mayor DeStefano**

**OPENING STATEMENT:** Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

**ROLL CALL:** Councilpersons: Smith, Jantz, Pagano, Arena, Hoffman and Schenker

**Also present:** Mayor Lou DeStefano, Attorney Brian Lozuke, and Engineer Gary Auer

**APPROVAL OF THE WORKSHOP MINUTES August 8, 2017**

A motion to approve the minutes was made by Councilman Arena and seconded by Councilman Hoffman

There was a roll call vote with ayes all with the exception of Councilman Schenker's abstention.

**APPROVAL OF THE MINUTES FROM August 8, 2017**

A motion to approve the minutes was made by Councilman Smith and seconded by Councilman Pagano

There was a roll call vote with ayes all with the exception of Councilman Schenk's abstention.

**APPROVAL OF THE SPECIAL MEETING MINUTES FROM August 2, 2017**

A motion to approve the minutes was made by Councilman Pagano and seconded by Councilman Arena

There was a roll call vote with ayes all with the exception of Councilman Smith's abstention.

**APPROVAL OF THE SPECIAL MEETING MINUTES FROM August 22, 2017**

A motion to approve the minutes was made by Councilman Pagano and seconded by Councilman Hoffman with one correction by Councilman Schenker.

There was a roll call vote with ayes all with the exception of Councilman Schenker's abstention.

**MEETING OPEN TO PUBLIC: No comments**

**CLERK'S CORRESPONDENCE:**

Reminder: Clerk's office is open until 7:00PM on Mondays.

Our next E-Waste day is scheduled for October 14, 2017 from 8:00am to 1:00pm at the Borough Garage.

Borough Hall offices will be closed on Monday, October 9, 2017 in observance of Columbus Day.

**Resolutions:**

**RESOLUTION-2017-86**

**RESOLUTION AUTHORIZING THE BOROUGH TO HOLD AN ONLINE AUCTION FOR SURPLUS PROPERTY**

**WHEREAS**, the Borough of Folsom (the “Borough”) is the owner of certain surplus property which it no longer needs for public use pursuant to the Division of Local Government Services’ Local Finance Notice 2008-9 and the Local Unite Technology Pilot Program and Study Act (P.L.2001, c. 30) which authorizes the sale of surplus personal property through the use of an online auction service: and

**WHEREAS**, the Borough is desirous of selling said surplus property online in an “as is” condition, without express or implied warranties, and intends to utilize the [www.govdeals.com](http://www.govdeals.com) online auction services website;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Folsom that the Borough clerk is hereby authorized to sell the below referenced surplus property through the [www.govdeals.com](http://www.govdeals.com) online auction subject to the following:

- (1) The sale of the surplus property shall be conducted through GovDeals.com pursuant to Local Finance Notice 2008-9 and State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with [www.govdeals.com](http://www.govdeals.com) is available online at [www.govdeals.com](http://www.govdeals.com) and also available from the Borough of Folsom Clerk at the Borough Municipal Building.
- (2) The sale will be conducted online and the address of the auction site is [www.govdeals.com](http://www.govdeals.com).
- (3) The sale is being conducted pursuant to Resolution as authorized pursuant to Local Finance Notice 2008-9 and will be conducted on October 6, 2017 at 7:00 A.M. and continue through October 13, 2017 at 3:00 P.M.
- (4) A list of the surplus property to be sold is as described on the attached Exhibit A.
- (5) The surplus property shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

- (6) The Borough of Folsom reserves the right to accept or reject any and all bid submitted.
- (7) The online auction is authorized and will be advertised in the Hammonton Gazette.

**BE IT FURTHER RESOLVED**, that this is a true copy of a Resolution adopted by the Borough Council of the Borough of Folsom at the meeting held on Tuesday, September 12, 2017.

EXHIBIT A

- 1.) 1 Dell OptiPlex GX270 12/8/2003 Pentium 4 Minitower 2GB RAM no Hard drive
- 2.) 1 Dell power edge T310 9/7/2011 Xeon X3440 8GB RAM Tower No hard drives
- 3.) 5 Dell OptiPlex 7010 2/8/2013 Intel Core i5-3470 8GB RAM Small form Factor no hard drive
- 4.) 5 Miscellaneous Monitors
- 5.) 1 Brother DCP 8155DN Printer (for parts only)

**A motion to approve Resolution #2017-86 was made by Councilman Pagano and seconded by Councilman Smith.**

**There was a roll call vote with ayes all.**

**RESOLUTION 2017-87  
BOROUGH OF FOLSOM**

**RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION  
AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT  
OF TRANSPORTATION FOR THE 2018 ROAD PROGRAM PROJECT**

**WHEREAS**, the Borough of Folsom desires to submit a grant application to the New Jersey Department of Transportation for the 2018 Road Program Project for the Borough.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Borough Council of the Borough of Folsom formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-Folsom Borough-00219 to the New Jersey Department of Transportation on behalf of the Borough of Folsom.

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Folsom and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**A motion to approve Resolution #2017-87 was made by Councilman Pagano and seconded by Councilman Hoffman.**

**There was a roll call vote with ayes all.**

**SOLICITOR'S REPORT: No report**

**FIRE CHIEF REPORT:** no report for Fire Company because Chief Donnelly and several of the firefighters are in Montana assisting with fires. Councilman Smith reminded residents of the "Open House" on October 6, 2017 from 7-9PM at the Firehouse. Kyle stated it's a fun night so please come out!

**ENGINEER'S REPORT:**

**FY16 State Aid Project - 14th Street**

The contractor for Conrail, Tracks Unlimited, completed the installation of the replacement track bedding and new rail system during the last week of August. They still need to do some modifications to the signage and advance warning devices which is schedule to be completed before the end of September.

The utility contractor for Arawak Paving has completed the installation of the storm water inlets and associated piping. We anticipate Arawak will begin the resurfacing portion of the project later this month.

Several residents have been requesting the installation of gas services prior to the resurfacing being completed. Our office has been working with South Jersey Gas to expedite the applications and get the work completed.

**FY18 State Aid Project**

A resolution authorizing our office to submit a grant application for the Municipal Aid FY 2018 grant is on tonight's agenda. The application will be for the 2018 Road Program Project, which will include the outstanding section of 14th Street and another road to be determined in consultation with the Mayor and Roadways Committee.

**2016 Community Development Block Grant Funding - Borough Hall Automatic Door Operators**

The ACIA have authorized the bid plans and specifications. The project will be out for bid next week.

**Folsom Development Associates, LLC**

A preconstruction meeting was held last week with the developers for the proposed Dollar General and Dunkin Donuts retail stores to be built at the corner of Route 54 and Mays Landing Road. The contractor for the project is scheduled to begin clearing this week.

Mayor DeStefano reported that he received several message thanking us for fixing the railroad crossing at 14<sup>th</sup> Street.

**MAYOR'S REPORT:** Mayor DeStefano reminded residents that school is back in session so please use caution when driving around the Borough. Mayor DeStefano called for prayers for a speedy recovery for Florida and Texas.

**COUNCIL MEMBER'S REPORTS:**

**Councilman Kyle Smith:** announced that the Collings Lakes Civic Association has come to an agreement with the CVA. Councilman Smith stated they will be announcing new board members and hopefully the dams will be repaired and the lakes filled. Councilman Smith also announced that the Borough of Folsom is looking for volunteers to form a Committee to help with some Borough events. Kyle asked that anyone interested to please get in touch with him or the Clerk. Kyle reported that the next movie night is scheduled for October 27, 2017 after the Truck or Treat at the school around 7:30PM.

**Councilman Ken Jantz:** asked residents to report street lights that are out to Borough Hall or go to the Borough website to report them. Ken announced the land sale committee is working on some sales of Borough owed property.

**Council Pagano:** read the monthly Public Works Department report. Councilman Pagano reported on the Pre-Construction meeting he attended for Dunkin Donuts. Councilman Pagano thanked all the men and women who left their families to help the disaster victims.

**Councilman Arena:** no report

**Councilman Hoffman:** asked engineer Gary Auer to check the railroad crossing inlets because they seem a little low.

**Councilman Schenker:** inquired if the Borough receive quotes for the Master Plan. Mr. Lozuke stated that the Borough qualified for the State to provide Master Plan Services and met with them last month along with Engineer Vince Polistina. Councilman Schenker suggested to Council that we look into hiring a Code Enforcement Officer for 2018. Councilman Schenker also stated that he feels the Borough should appoint Clerk Gatto as Administrator because he feels the Borough would benefit by having and Administrator. Greg expressed his sympathies to Florida and Texas.

**PUBLIC COMMENTS OR QUESTIONS ON COUNCIL MEMBER REPORTS ONLY:**

**NO COMMENTS:** None

**OPEN TO THE PUBLIC:**

**PAYMENT OF BILLS IN THE AMOUNT OF: \$374,535.79**

A motion to approve payment was made by Councilman Smith and seconded by Councilman Schenker

There was a roll call vote with ayes all.

Mayor DeStefano reminded the public that all other monthly reports are on file in the minute book and to please visit the Borough website with updated information along with the Folsom Borough Facebook Page.

The next regular meeting of Mayor and Council will be held on Tuesday , October 10, 2017 starting with an workshop meeting at 6:00 pm and continuing with the regular meeting in Borough Hall, 1700 12<sup>th</sup> Street, Folsom, NJ.

With no other discussion the meeting was adjourned at 8:23 PM with ayes all.

Respectfully submitted,

Patricia M. Gatto  
Municipal Clerk