

**BOROUGH OF FOLSOM
COUNCIL MEETING
MINUTES
April 8, 2015**

MEETING CALLED TO ORDER: 7:49PM

SALUTE TO THE FLAG LED BY Mayor Lou DeStefano

OPENING STATEMENT: Adequate notice of this meeting has been given in accordance with the open public meeting act, pursuant to Public Law 1975, Chapter 231. Said meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

ROLL CALL: Councilpersons: Jantz, Pagano, Arena, Veneziani and Gummo

Absent: Councilman Smith

Also present: Mayor Lou DeStefano, Attorney Keith Bonchi, and Engineer Gary Auer.

APPROVAL OF THE WORKSHOP MINUTES March 11, 2015

A motion to approve the minutes was made by Councilwoman Veneziani and seconded by Councilman Jantz.

There was a roll call vote with ayes all with the abstention of Councilman Gummo

APPROVAL OF THE MINUTES FROM March 11, 2015

A motion to approve the minutes was made by Councilwoman Veneziani and seconded by Councilman Arena

There was a roll call vote with ayes all with the abstention of Councilman Gummo

APPROVAL OF THE EXECUTIVE SESSION MINUTES FROM March 11, 2015

A motion to approve the minutes was made by Councilman Pagano and seconded by Councilman Jantz.

There was a roll call vote with ayes all with the abstention of Councilman Gummo

CLERK'S CORRESPONDENCE:

Susan Carroll reminded residents that there is an E-Waste drop off day scheduled for April 11, 2015 from 8:00AM until 1:00PM at the Public Works Yard.

MEETING OPEN TO PUBLIC: No comments

MEETING CLOSED TO PUBLIC

ORDINANCES:

(Second/Final Adoption)

BOROUGH OF FOLSOM

ORDINANCE NO. 04-2015

**AN ORDINANCE OF THE BOROUGH OF FOLSOM
AMENDING ORDINANCE 01-2010 TO INCREASE FEES**

WHEREAS, the Borough of Folsom has constructed various athletic and recreational facilities on Borough property; and

WHEREAS, in order to properly maintain such facilities and ensure a safe playing environment, it is necessary to establish a permit and fee requirement to help offset operational expenses, and

WHEREAS, the fees will be collected by the Borough in accordance with this Ordinance, and

WHEREAS, the Borough of Folsom desires to modify some of the fees set forth in Ordinance 01-2010.

NOW THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey, as follows:

Section II of Ordinance 01-2010 is modified as follows:

The permit application must specify the proposed use and the dates and time of use. The permit application fee is \$150.00. The daytime (without use of lights) use of an athletic field is \$30.00. There is an additional charge for the use of lights of \$100.00 each time, to be paid in addition to the permit fee. The applicant must remit payment when the application is submitted inclusive of each date of anticipated use and in the event that a scheduled date is not actually used, there are no refunds or return of the fee or any portion of the fee. The Borough of Folsom shall not be responsible for lining or preparing the fields for outside organizations utilizing the fields.

Section IV of Ordinance 01-2010 is modified as follows:

Applicant must provide with the application for a permit, a certificate of insurance from an insurance carrier naming the Borough as an additional insured with said insurance being primary, and providing minimum liability limits as follows:

- (1) Minimum liability limit of \$500,000;
- (2) Aggregate limit of \$1,000,000.

AND BE IT FURTHER ORDAINED that any prior or existing Ordinances which are inconsistent with the provisions of this Ordinance, are hereby repealed and/or modified to the extent of such inconsistencies;

AND BE IT FURTHER ORDAINED that should any section, part of any section, or clause or phrase of this Ordinance for any reason be held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this Ordinance;

AND BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon final adoption and publication as required by law.

PUBLIC COMMENT: NONE

A motion to approve was made by Councilman Arena and seconded by Councilwoman Veneziani

There was a roll call vote with ayes all.

RESOLUTIONS:

**Borough of Folsom
RESOLUTION #2015-49**

Resolution to Impose a Service Charge for Returned Checks

WHEREAS, the Borough of Folsom has begun to be charged by our financial institution for returned checks; and

WHEREAS, the Borough of Folsom feels it would be in the best interest to impose a service fee for returned checks; and

WHEREAS, the Borough of Folsom in compliance with NJSA 40:5-18 herewith imposes a service charge to be added to any account owing to said municipality, if payment was tendered on

the account was by check or any other written instrument which was returned for insufficient funds; and

WHEREAS, in the event that the account owing to the municipality is for a tax of special assessment, as provided by statute or ordinance, the service charge authorized herein shall be included on and added to the list of delinquent accounts which is prepared for the enforcement of the appropriate tax or assessment lien; and

WHEREAS, any service charge authorized by this Resolution shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered; and

WHEREAS, to the extent that a check or other written instrument has been returned for insufficient funds, the Township shall have the right to require the person or entity issuing said check or written instrument to tender all future payments in cash or by certified or cashier's check.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Folsom the service charge is herewith established in the amount of \$20.00 per returned check or any other written instrument returned for insufficient funds.

A motion to approve Resolution 2015-49 was made by Councilman Pagano and seconded by Councilman Gummo.

There was a roll call vote with ayes all.

**RESOLUTION 2015-50
BOROUGH OF FOLSOM**

A RESOLUTION AMENDING THE 2015 MUNICIPAL BUDGET

WHEREAS, N.J.S.A.40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Folsom in the County of Atlantic, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$50,850.00, which is now available from the Atlantic County Community Development Block Grant Program.

BE IT FURTHER RESOLVED, that the like sum of \$50,850.00 is hereby appropriated under the caption: Atlantic County Community Development Block Grant Program.

A motion to approve Resolution 2015-50 was made by Councilman Pagano and seconded by Councilwoman Veneziani

There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION #2015-51**

**A RESOLUTION ESTABLISHING PROCEDURES FOR
ADMINISTRATION OF USE OF ATHLETIC FIELDS WITHIN THE
BOROUGH OF FOLSOM**

WHEREAS, the Borough of Folsom has constructed various athletic and recreational facilities on Borough property; and

WHEREAS, in order to effectively and properly manage, control, regulate and otherwise operate and supervise the use of the athletic and recreational fields for the benefit and enjoyment of the residents of Borough of Folsom, it is necessary to require the scheduling of use of any athletic fields or recreational facility on Borough property to be handled by the Borough Council or its designee;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Folsom that starting immediately upon passage of this resolution, all scheduling for the use of athletic fields and/or recreational facilities within the Borough of Folsom on Borough property shall be performed by the Mayor or his designee. No person or group shall have the right or ability to schedule the use of any athletic fields or recreational facility on Borough property unless specifically authorized by the Mayor or his designee.

BE IT FURTHER RESOLVED, that this Resolution shall take effect following adoption and approval in the time and manner prescribed by law.

APPROVED this 8th day of April, 2015.

Councilman Pagano stated he felt this resolution didn't address some issues the Borough is facing with the field use and would like to see worked on in the future.

A motion to approve Resolution #2015-51 was made by Councilman Arena and seconded by Councilman Gummo

There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION 2015-52
RESOLUTION AUTHORIZING THE
PAYMENT OF PAID TIME OFF FOR SUSAN
CARROLL**

WHEREAS, Susan Carroll is currently a part time employee for the Borough of Folsom;
and

WHEREAS, the Mayor and Council wish to formally authorize payment of certain Holidays to Susan Carroll. Accordingly, Susan Carroll shall be paid for the following Holidays: Good Friday, Thanksgiving Day, Day after Thanksgiving, New Year's Day, Christmas Eve when it falls on a weekday and Christmas Day or the federally recognized holiday when falling on a weekend.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Folsom that Susan Carroll shall be paid for the above Holidays beginning April 1, 2015.

BE IT FURTHER RESOLVED, that this Resolution shall take effect following adoption and approval in the time and manner prescribed by law.

APPROVED this 8th day of April, 2015.

A motion to approve Resolution #2015-52 was made by Councilwoman Veneziani and seconded by Councilman Pagano

There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION 2015-53
RESOLUTION AUTHORIZING POLISTINA
& ASSOCIATES, LLC TO APPLY FOR
SENIOR ACTIVITY GRANT**

WHEREAS, the Borough of Folsom anticipates obtaining ownership of the building which formerly housed the Folsom Volunteer Fire Department; and

WHEREAS, the Mayor and Council wish to apply for a grant from the Atlantic County Improvement Authority for senior activities;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Folsom that Polistina & Associates, LLC are hereby authorized to apply for said grant.

BE IT FURTHER RESOLVED, that this Resolution shall take effect following adoption and approval in the time and manner prescribed by law.

APPROVED this 8th day of April, 2015.

A motion to approve Resolution #2015-53 was made by Councilman Arena and seconded by Councilwoman Veneziani

There was a roll call vote with ayes all.

**BOROUGH OF FOLSOM
RESOLUTION 2015-54
RESOLUTION REDUCING THE SPEED
LIMIT ON 14th STREET TO 35 MPH**

WHEREAS, 14th Street is located within the Borough of Folsom; and

WHEREAS, the Mayor and Council desire to reduce the speed limit between Route 322 and Mays Landing Road from 45 mph to 35 mph;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Folsom that the speed limit on 14th Street is reduced from 45 mph to 35 mph between Route 322 and Mays Landing Road.

BE IT FURTHER RESOLVED, that this Resolution shall take effect following adoption and approval in the time and manner prescribed by law.

APPROVED this 8th day of April, 2015.

A motion to approve Resolution #2015-54 was made by Councilman Pagano and seconded by Councilman Jantz

There was a roll call vote with ayes all.

SOLICITOR'S REPORT: No report

FIRE CHIEF'S REPORT: No report

ENGINEER'S REPORT: Gary Auer updated Mayor and Council on the following:

2014 Community Development Block Grant Funding

We have completed the necessary survey work and begun the preliminary engineering required to prepare the bid documents. We anticipate having the project ready for public bid within the next few months.

FY13 State Aid Project – 14th Street

The DOT has approved the Final Payment request. We are waiting for the Borough to receive the payment.

14th Street Speed Limit Reduction

The Engineer's Certification for the speed limit reduction of 14th Street has been prepared for tonight's meeting. The signage will be posted near the intersections of Backline Road and Park Avenues. All other speed limit signage along the length of 14th Street will be removed.

2015 Recreational Trails Program

As requested at last month's meeting we have begun to prepare an application for a trail connecting the elementary school with the recreational fields off of 13th Street.

BOROUGH OF FOLSOM RESOLUTION 2015-55 RESOLUTION AUTHORIZING POLISTINA & ASSOCIATES, LLC TO APPLY FOR GRANT FOR RECREATIONAL TRAILS PROGRAM

WHEREAS, there is currently a grant available for recreational trails program; and
WHEREAS, the Mayor and Council wish to try to identify a site for application and if so, authorize the engineering firm of Polistina & Associates, LLC to apply for said grants;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Folsom that Polistina & Associates, LLC is hereby granted approval subject to the Mayor's authorization to apply for the 2015 Recreational Trails Program grant.

BE IT FURTHER RESOLVED, that this Resolution shall take effect following adoption and approval in the time and manner prescribed by law.

APPROVED this 8th day of April, 2015.

A motion to approve Resolution #2015-55 was made by Councilman Pagano and seconded by Councilman Arena.

There was a roll call vote with ayes all.

MAYOR'S REPORT: Mayor stated that it was good to see all the students from Folsom School come over to the Borough for the egg hunt. Mayor DeStefano thanked the Borough employees for stuffing all the eggs.

Mayor DeStefano reminded everyone that the Leo Club from Folsom School will be handing out tree seedlings on April 18, 2015 from 9-11 at the school.

Mayor DeStefano stated that the Borough has contacted Hammonton regarding the road conditions on 14th Street. Mayor DeStefano was told that Hammonton will be making repairs to the road.

Mayor reported that the dug outs at the senior field are almost completed. Mayor also reported there will be new deer crossings signs on 8th Street and new speed limit signs on 14 St.

Mayor DeStefano updated Council on the League of Municipalities Scholarship program. Two students submitted essays along with applications. Mr. Connor O'Toole had the winning essay and it has been forwarded to Trenton. We wish Connor good luck.

COUNCIL MEMBER'S REPORTS:

Councilwoman Veneziani: reported that there was a Personnel meeting this week and that they had resolved some issues. Councilwoman Veneziani reported that the Court Committee is still working on the consolidation.

Councilman Kyle Smith: Absent

Councilman Ken Jantz: reported that the Street Lighting Committee surveyed half the Borough this week and had only reported three lights that were in need of repair. The Committee will complete the rest of the Borough sometime next week.

Councilman Ben Pagano: reported that he attended the League of Municipalities meeting last month. Councilman Pagano stated that Dennis Levinson was the guest speaker for that evening. Councilman Pagano thanked Mr. Levinson for all his hard work on maintaining the budget. Councilman Pagano reported that they discussed the new vision the Freeholders have for Atlantic City by becoming more of a family resort and host to conventions.

Councilman Pagano reported that the Public Works Department has begun chipping.

Councilman Charlie Arena: reported that Parks and Rec will be having meeting next week. They will be conducting inspections to the parks to see if they are any improvements that can be made.

Councilman Byron Gummoe: reported that the lights in front of Borough Hall have been repaired. Councilman Gummoe stated that the Shade Tree Commission has submitted their annual report and is waiting for approval from the State. Councilman Gummoe reported that Folsom has once again earned the JIF Safety Incentive Award for 2014. Byron reminded residents that this Saturday, April 11 from 8-1 is the E-Waste drop off day. Bryon reminded residents not to place trash out earlier than allowed and to remove empty trash cans as soon as possible.

PUBLIC COMMENTS OR QUESTIONS ON COUNCIL MEMBER REPORTS ONLY

PAYMENT OF BILLS IN THE AMOUNT OF: \$196,792.55

A motion to approve payment was made by Councilman Pagano and seconded by Councilman Jantz.

There was a roll call vote with ayes all.

Folsom is participating in a **Multi-Jurisdictional Hazard Mitigation Plan**. A HMP is a living document that communities use to reduce their vulnerability to hazards. To inform and engage the public and other local and regional stakeholders in the planning process, a hazard mitigation planning website has been developed and can be visited at: www.aclink.org/PDM/.

Mayor DeStefano reminded the public that all other monthly reports are on file in the minute book and to please visit the Borough website with updated information.

The next regular meeting of Mayor and Council will be held on Wednesday, May 13, 2015 starting with a half hour workshop meeting at 6:30 pm and continuing with the regular meeting at 7:00 pm in Borough Hall, 1700 12th Street, Folsom, NJ

With no other discussion the meeting was adjourned at 8:21 PM with ayes all.

Respectfully submitted,

Patricia M. Gatto
Municipal Clerk