

**BOROUGH OF FOLSOM
COUNCIL MEETING
MINUTES
April 9, 2014**

MEETING CALLED TO ORDER: 7:21PM

SALUTE TO THE FLAG LED BY Council President Byron Gummo

OPENING STATEMENT: Adequate notice of this meeting has been given in accordance with the open public meeting act, pursuant to Public Law 1975, Chapter 231. Said meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

ROLL CALL: Councilpersons Smith, Gazzara, DeStefano, Kemmerer, Veneziani, and Gummo

Also present: Solicitor Keith Bonchi, Engineer Gary Auer, and Superintendent of Public Works John LaPollo

Absent: Mayor Ballistreri

APPROVAL OF THE WORKSHOP MINUTES FROM March 12, 2014

A motion to approve the minutes was made by Councilwoman Veneziani and seconded by Councilman Gazzara.

There was a roll call vote with ayes all.

APPROVAL OF THE MINUTES FROM March 12, 2014

A motion to approve the minutes was made by Councilman Smith and seconded by Councilman Kemmerer.

There was a roll call vote with ayes all.

MEETING OPEN TO PUBLIC: No comments

MEETING CLOSED TO PUBLIC

CLERK'S CORRESPONDENCE: Ms. Gatto stated that the Easter Egg Hunt for Folsom School will be held at Borough Hall on April 16, 2014 AT 11:00AM.

BOROUGH HALL OFFICES WILL BE CLOSED ON APRIL 18, 2014 IN OBSERVANCE OF GOOD FRIDAY.

RESOLUTIONS:

Consent Agenda: All matters listed under Consent Agenda, are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 2014-39
BOROUGH OF FOLSOM**

**A RESOLUTION TO ADOPT AND READ THE BUDGET BY TITLE
ONLY**

WHEREAS, the local municipal budget for the year 2014 was approved on the 12th day of March 2014; and

WHEREAS, the it is the desire of the Borough of Folsom governing body to read the budget by title only, and

WHEREAS, the public hearing on said budget has been held April 09, 2014 as advertised; and

NOW, THEREFORE BE IT RESOLVED, this Resolution was approved for final adoption at a public hearing held in the Borough of Folsom Municipal Building, 1700 12th St., Folsom, NJ on the 9th day of April, 2014 at 7:00pm.

RESOLUTION #2014-40

**BOROUGH OF FOLSOM
STATE OF NEW JERSEY
COUNTY OF ATLANTIC**

**A RESOLUTION TO AFFIRM THE BOROUGH OF FOLSOM'S CIVIL RIGHTS
POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES,
PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS
AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH
MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of The Borough of Folsom to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Folsom has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE, BE IT ADOPTED by the (Mayor and Council of the Borough of Folsom) that:

Section 1: No official, employee, appointee or volunteer of the Borough of Folsom by whatever title known, or any entity that is in any way a part of the Borough of Folsom shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Folsom's business or using the facilities or property of the Borough of Folsom.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Folsom to provide services that otherwise could be performed by the Borough of Folsom.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Mayor and Council shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Mayor and Council shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Folsom as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Mayor and Council shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Mayor and Council shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Folsom. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Folsom's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Folsom in order for the public to be made aware of this policy and the Borough of Folsom's commitment to the implementation and enforcement of this policy.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, in the County of Atlantic and State of New Jersey as follows:

This is to certify that this is a true copy of a
Resolution adopted by the Borough of Folsom
Council at the regular meeting held on
April 9, 2014

RESOLUTION #2014-41

**BOROUGH OF FOLSOM
STATE OF NEW JERSEY
COUNTY OF ATLANTIC**

**RESOLUTION AUTHORIZING AND ADOPTING AMENDMENTS TO THE PERSONNEL
POLICIES AND PROCEDURES MANUAL AND THE EMPLOYEE HANDBOOK**

WHEREAS, it is the policy of The Borough of Folsom to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Mayor and Council has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

WHEREAS, the Borough has previously approved and adopted a Personnel Policies and Procedures Manual and an Employee Handbook.

WHEREAS, the Municipal Excess Liability Joint Insurance Fund has made certain recommendations to the Borough and the Borough wishes to incorporate such provisions in its Personnel Policies and Procedures Manual and in its Employee Handbook.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Folsom, in the County of Atlantic and State of New Jersey that the following amendments to the Borough Personnel Policies and Procedures Manual are hereby adopted:

1. **Work Force Reduction Policy**

The policy language is amended to read as follows:

The Borough of Folsom may institute layoff actions for economy, efficiency or other related reasons, but will first consider voluntary alternatives. (Seniority, lateral or other re-employment rights for employees will be determined by the Mayor and Council)

2. **Use of Vehicles Policy**

The policy language is amended to read as follows:

At no time shall children be in the Borough vehicle when responding to an emergency.

3. **Communication Media Policy**

The policy language is amended to read as follows:

The Borough's Communication Media are the property of the Borough and, as such, are to be used for legitimate business purposes only. For purposes of this Communication Media Policy, "Communication Media" includes all electronic media forms provided by the Borough, such as cell phones, smart phones, computers, electronic tablets, access to the internet, voicemail, email, and fax.

All data stored on and/or transmitted through Communication Media is the property of the Borough. For purposes of this policy, "Data" includes "electronically-stored files, programs, tables, data bases, audio and video objects, spreadsheets, reports and printed or microfiche materials which serve a Borough business purpose, regardless of who creates, processes or maintains the data, or whether the data is processed manually or through any of the Borough's mainframe, midrange or workstations; servers, routers, gateways, bridges, hubs, switches and other hardware components of the Borough's local or wide-area networks."

The Borough respects the individual privacy of its employees. However, employee communications transmitted by the Borough's Communication Media are not private to the individual. **All Communication Media and all communications and stored information transmitted, received, or contained in or through such media may be monitored by the Borough. The Borough**

reserves the absolute right to access, review, audit and disclose all matters entered into, sent over, placed in storage in the Borough's Communication Media. By using the Borough's equipment and/or Communication Media, employees consent to have such use monitored at any time, with or without notice, by Borough personnel. The existence of passwords does not restrict or eliminate the Borough's ability or right to access electronic communications. However, the Borough cannot require the employee to provide its password to his/her personal account.

All email, voicemail and Internet messages (including any technology-based messaging) are official documents subject to the provisions of the Open Public Records Act (NJSA 47:1A-1). Employees of the Borough are required to use the assigned municipal email account for ALL Borough business and correspondence. The use of private email accounts for ANY Borough business or during business hours is strictly prohibited.

Employees can only use the Borough's Communication Media for legitimate business purposes. Employees may not use Borough Communication Media in any way that is defamatory, obscene, or harassing or in violation of any Borough rules or policy. Examples of forbidden transmissions or downloads include sexually-explicit messages; unwelcome propositions; ethnic or racial slurs; or any other message that can be construed to be harassment or disparaging to others based on their actual or perceived age, race religion, sex, sexual orientation, gender identity or expression, genetic information, disability, national origin, ethnicity, citizenship, marital status or any other legally recognized protected basis under federal, state or local laws, regulations or ordinances.

All employees, who have been granted access to electronically-stored data, must use a logon ID assigned by Borough. Certain data, or applications that process data, may require additional security measures as determined by the Borough. Employees must not share their passwords; and each employee is responsible for all activity that occurs in connection with their passwords.

All employees may access only data for which the Borough has given permission. All employees must take appropriate actions to ensure that Borough data is protected from unauthorized access, use or distribution consistent with these policies. Employees may not access or retrieve any information technology resource and store information other than where authorized.

Employees must not disable anti-virus and other implemented security software for any reason, in order to minimize the risk of introducing computer viruses into the Borough computing environment.

Employees may not install *or modify* ANY hardware device, software application, program code, either active or passive, or a portion thereof, without the express

written permission from the Borough. Employees may not upload, download, or otherwise transmit commercial software or any copyrighted materials belonging to parties outside of the Borough, or licensed to the Borough. Employees shall observe the copyright and licensing restrictions of all software application and shall not copy software from internal or external sources unless legally authorized.

The Borough encourages employees to share information with co-workers and with those outside the Borough for the purpose of gathering information, generating new ideas and learning from the work of others to the extent such sharing is permitted by the Borough. Social media provide inexpensive, informal and timely ways to participate in an exchange of ideas and information. However, information posted on a website is available to the public; therefore, employees must adhere to the following guidelines for their participation in social media. Employees may engage in social media activity during work time through the use of the Borough's Communication Media, provided that it is directly related to their work and it is in compliance with this policy.

Employees must not reveal or publicize confidential Borough information. Confidential proprietary or sensitive information may be disseminated only to individuals with a need and a right to know, and where there is sufficient assurance that appropriate security of such information will be maintained. Such information includes, but is not limited to the transmittal of personnel information such as medical records or related information. In law enforcement operations, confidential, proprietary or sensitive information also includes criminal history information, confidential informant identification, and intelligence and tactical operations files.

Employees are prohibited from releasing or disclosing any photographs, pictures, digital images of any crime scenes, traffic crashes, arrestees, detainees, people or job related incident or occurrence taken with the Borough Communication Media to any person, entity, business or media or Internet outlet whether on or off duty without the express written permission of the Mayor and Council. Except in "emergency situations, "Employees are prohibited from taking digital images or photographs with media equipment not owned by the Borough. For purposes of this section, an "emergency situation" involves a sudden and unforeseen combination of circumstances or the resulting state that calls for immediate action, assistance or relief, and may include accidents, crimes and flights from accidents or crimes and the employee does not have access to the Borough Communication Media. If such situation occurs, employee agrees that any images belong to the Borough and agree to release the image to the Borough and ensure its permanent deletion from media device upon direction from the Borough.

No media advertisement, electronic bulletin board posting, or any other posting accessible via the Internet about the Borough or on behalf of the Borough,

whether through the use of the Borough's Communication Media or otherwise, may be issued unless it has first been approved by the Mayor and Council of the Borough. Under no circumstances may information of a confidential, sensitive or otherwise proprietary nature be placed or posted on the Internet or otherwise disclosed to anyone outside the Borough.

Because (authorized) postings placed on the Internet through use of the Borough's Communication Media will display on the Borough's return address, any information posted on the Internet must reflect and adhere to all of the Borough's standards and policies.

All users are personally accountable for messages that they originate or forward using the Borough's Communication Media. Misrepresenting, obscuring, suppressing, or replacing a user's identity on any Communication Media is prohibited. "Spoofing" (constructing electronic communications so that it appears to be from someone else) is prohibited.

Employees must respect the laws regarding copyrights, trademarks, rights of public Borough and other third-party rights. Any use of the Borough's name, logos, service marks or trademarks outside the course of the employee's employment, without the express consent of the Borough is strictly prohibited. To minimize the risk of a copyright violation, employees should provide references to the source(s) of information used and cite copyrighted works identified in online communications.

To the extent that employees use social media outside of their employment and in so doing employees identify themselves as Borough's employees, or if they discuss matters related to the Borough's on a social media site, employees must add a disclaimer on the front page, stating that it does not express the views of the Borough, and the employee is expressing only their personal views. For example: "The views expressed on this website/web log are mine alone and do not necessarily reflect the views of my employer." Place the disclaimer in a prominent position and repeat it for each posting that is expressing an opinion related to the Borough or the Borough's business. Employee must keep in mind that, if they post information on a social media site that is in violation of Borough policy and/or federal, state or local laws, the disclaimer will not shield them from disciplinary action.

Nothing in these policies is designed to interfere with, restrain or prevent employee communications regarding wages, hours or other terms and conditions of employment. Borough employees have the right to engage in or refrain from such activities.

4. Video Surveillance

The policy language is amended to read as follows:

The Borough may install video surveillance camera systems within [public buildings and throughout public areas within the Borough, primarily as visual deterrents of criminal behavior and for the protection of employees and municipal assets. In implementing these video camera systems, the Borough will ensure compliance with deferral, state and local laws governing such usage.

The Borough's video surveillance camera systems are a significant tool to which the employees of the Borough will avail themselves in order to complete the goals and objective of the Borough. Employees are only permitted to use the video surveillance camera systems for a legitimate purpose and with proper authorization. The Borough's designee will be responsible for authorization of users. The improper use of these systems can result in discipline up to and including termination.

No employee is permitted to view, continually watch, search, copy or otherwise use one of the Borough's video surveillance camera systems or tamper with access, archive, alter, add to, or make copies of any data that has been recorded and stored within any of these systems without (1) a specific legitimate purpose and (2) permission for the designee of the Borough.

The Borough shall designate a person to be responsible for the maintenance and administration of the video surveillance camera system. Such designee will be responsible for maintaining a user access log detailing the date and name of individuals who view/access a stored recording.

Any employee who becomes aware of any unauthorized disclosure of a video record in a contravention of this policy and/or a potential privacy breach has the responsibility to ensure that (insert contact of the local unit type) are immediately informed of such breach.

5. Family and Medical Leave Act Policy

This policy is amended whereby this provision is deleted in entirety.

BE IT FURTHER RESOLVED that the same revisions are to be made and incorporated in the Employee Handbook.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all the Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that the Manual and Handbook are intended to provide guidelines covering public service by Borough Employees and is not a contract.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough shall operate under the legal doctrine known as “employment at will.”

BE IT FURTHER RESOLVED that the Personnel Committee and all managerial/supervisory personnel are responsible for these employment practices. The Borough Clerk shall assist the Personnel Committee in the implementation of the policies and procedures in this manual.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, in the County of Atlantic and State of New Jersey as follows:

This is to certify that this is a true copy of a Resolution adopted by the Borough of Folsom Council at the regular meeting held on April 09, 2014

A motion to approve Resolutions 2014-39 through 2014-41 was made by Councilman Kemmerer and seconded by Councilman Gazzara.

There was a roll call vote with ayes all.

Resolutions:

**RESOLUTION 2014-42
BOROUGH OF FOLSOM**

AN OPEN PUBLIC MEETINGS ACT - EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12, the New Jersey Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Council of the Borough of Folsom has determined that such circumstances presently exist and that Council is authorized to enter into an executive session from which the public will be excluded;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom, County of Atlantic and State of New Jersey that:

1. The public shall be excluded from discussion of the subject matter set forth herein; and
2. The general nature of the subject matter to be discussed is a Personnel matter involving the employment, terms and conditions of employment, evaluation of

performance of, or disciplining of a specific public officer or employee; and

3. It is anticipated at this time that the above matter will only be made public upon a specific request to the Folsom Council and a determination by the Council that matter no longer need remain confidential; and
4. Upon the conclusion of the closed session Council will return to the public session and action may be taken at such time; and
5. This Resolution shall take effect immediately.

Keith Bonchi stated for the record that Resolution #2014-42 is to discuss employment issues with Mr. Gerald Sutts and that Mr. Sutts waived his right to a closed session and has requested that the Borough Council's discussion of the matter be held in public.

A motion to approve Resolution #2014-42 was made by Councilman DeStefano and seconded by Councilman Kemmerer.

There was a roll call vote with ayes all.

DISCUSSION:

Public Works Superintendent John LaPollo addressed Council asking if anyone had any questions regarding his email and recommendation he sent to Council regarding employee Gerald Sutts.

Donna Sutts (15 E. Park Avenue) approached Council and asked to have the email read. Council President Gummo stated that he would give Ms. Sutts a copy of the email with the approval from Mr. Gerald Sutts instead of reading it because of the medical information that it contains.

Resolution:

**RESOLUTION 2014-43
BOROUGH OF FOLSOM**

AN OPEN PUBLIC MEETINGS ACT – EXECUTIVE LEGAL SESSION

WHEREAS, the Open Public Meetings Act, P.L. 1975 Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Legal Matters involving the employment status of Mr. Gerald Sutts

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

A motion to approve Resolution #2014-43 was made by Councilman Kemmerer and seconded by Councilman DeStefano.

There was a roll call vote with ayes all.

A MOTION WAS MADE TO MOVE TO EXECUTIVE SESSION AT 7:30PM.

RETURN TO COUNCIL MEETING AT 7:51 PM

Resolution:

RESOLUTION 2014-44

**BOROUGH OF FOLSOM
STATE OF NEW JERSEY
COUNTY OF ATLANTIC**

RESOLUTION TERMINATING THE EMPLOYMENT OF GERALD SUTTS

WHEREAS, Gerald Sutts is currently employed by the Borough of Folsom in the Public Works Department; and

WHEREAS, Gerald Sutts was injured in his course of employment and is no longer receiving worker's compensation benefits and has requested to return to work but with limitations; and

WHEREAS, John A. LaPollo, Superintendent of Public Works for the Borough of Folsom has indicated that he is unable to accommodate the limitations with a three man Public Works Department which includes the Superintendent and therefore has recommended that the Borough of Folsom terminate Gerald Sutts' employment:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom that Gerald Sutts is hereby terminated from employment.

A motion was made to approve Resolution #2014-44 by Councilman Kemmerer and seconded by Councilman Gazzara

There was a roll call vote:

Smith (Abstain)
Gazzara (Yes)
DeStefano (Yes)
Kemmerer (Yes)
Veneziani (Abstain)
Gummoe (Yes)

SOLICITOR’S REPORT: Keith Bonchi informed Council that the Borough has three (3) new tax appeals in addition to one from 2013.

FIRE CHIEF’S REPORT: No report

ENGINEER’S REPORT: Mr. Gary Auer informed Council that Arawak Paving Company has completed the work associated with the 14th Street Project and has a few punch list items to complete.

Gary also stated that they have received quotes for the new public works building and are evaluating them.

Polistina and Associates met with the ACIA and the Mayor to review possible projects that could be completed with the CDBG funding. The Borough has requested to use some funds to improve existing walkways in order to improve ADA accessibility at the 13th Street recreation complex, public works facility and South River Drive Park.

Gary stated that the IBEW work has been completed and only a few punch list items remain.

The Laborers Union Hall demolition has been completed and the storm water work and associated site improvements are underway at the facility.

Councilman DeStefano questioned Gary on the status of the 2014 State Aid. Gary said he would have to check with Vince Polistina.

Council President Gummoe asked Superintendent LaPollo to update Council on the results of the auction. Mr. LaPollo stated that the Borough should receive a check for around \$31,000.00 for all items sold at the GovDeals.com auction.

MAYOR’S REPORT: Absent no report

COUNCIL MEMBER’S REPORTS:

Councilman Kyle Smith: Reminded residents since the weather is nicer and kids are out playing to use caution when driving around town and through the construction zones.

Councilman Butch Gazzara: wished everyone a Happy Spring Break

Councilman Lou DeStefano: stated the Park Commission met and are continuing discussions with regards to the compaction around swings, rototiller for use, replacing the Falcon's nest sign, and recycling cans near the ball fields. The Park Commission has reached out to the Folsom Athletic Association hoping they would assist in funding for the dugouts for the senior league field. Lou wished everyone a Happy Easter.

Councilman Gary Kemmerer: wished everyone a Happy Easter.

Councilwoman Veneziani: wished everyone a Happy Easter and reminded residents to look on the Borough's website to report any street lights that are out.

Councilman Gummo: No report.

PUBLIC SESSION OPEN TO COUNCIL REPORTS ONLY:

Donna Sutts (15 Park Avenue) asked to approach Council. She wanted the public to know that she did receive a copy of an email from Superintendent LaPollo along with two (2) Medical Reports on Gerald Sutts. She stated that the Borough had some obligation to accommodate Mr. Sutts since it was Workers Compensation claim. She wanted the Public to know that Council just voted to dismiss Mr. Sutts after seventeen (17) years of employment. MS. Sutts stated that Mr. Sutts passed a fit for duty test and had a return to work notice and was not allowed to return.

Robert Sutts (15 Park Avenue) stated that he felt there was a false OSHA report on the bulletin board in the hallway at Borough Hall regarding worker comp injuries for 2013. He wanted the public to know that the report was incorrect because Gerald Sutts was hurt in 2013.

Superintendent LaPollo stated that there are two (2) separate OSHA reports for the Borough of Folsom. One is for Borough Hall employees and the one for the Public Works Department and that is posted on the bulletin board at the Borough garage which indicates Mr. Sutts was injured in 2013.

PAYMENT OF BILLS IN THE AMOUNT OF \$228,389.84

A motion to approve payment was made by Councilman Kemmerer and seconded by Councilman Smith

There was a roll call vote with ayes all.

Council President Gummo reminded the public that all other monthly reports are on file in the minute book and to please visit the Borough website with updated information.

The next regular meeting of Mayor and Council will be held on Wednesday, May 14, 2014 starting with a half hour workshop meeting at 6:30 pm and continuing with the regular meeting at 7:00 pm in Borough Hall, 1700 12th Street, Folsom, NJ

A motion to adjourn was made by Councilman DeStefano and seconded by Councilman Kemmerer.

With no other discussion the meeting was adjourned at 8:03 PM with ayes all.

Respectfully submitted,

Patricia M. Gatto, RMC/CMR