

**BOROUGH OF FOLSOM  
COUNCIL MEETING  
MINUTES  
April 11, 2017**

**MEETING CALLED TO ORDER: 7:22 PM**

**SALUTE TO THE FLAG LED BY Mayor DeStefano**

**OPENING STATEMENT:** Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

**ROLL CALL:** Councilpersons: Smith, Jantz, Pagano, Arena, Hoffman and Schenker

**Also present:** Mayor Lou DeStefano, Attorney Brian Lozuke, and Engineer Gary Auer

**APPROVAL OF THE WORKSHOP MINUTES March 22, 2017**

A motion to approve the minutes was made by Councilman Arena and seconded by Councilman Hoffman

There was a roll call vote with ayes all with the exception of Councilman Smith and Pagano's abstention.

**APPROVAL OF THE MINUTES FROM March 22, 2017**

A motion to approve the minutes was made by Councilman Schenker and seconded by Councilman Jantz

There was a roll call vote with ayes all with the exception of Councilman Smith and Pagano's abstention.

**APPROVAL OF THE EXECUTIVE SESSION MINUTES FROM February 14, 2017**

A motion to approve the minutes was made by Councilman Pagano and seconded by Councilman Schenker.

There was a roll call vote with ayes all with the exception of Councilman Smith's abstention

**APPROVAL OF THE SPECIAL MEETING MINUTES FROM MARCH 28, 2017**

A motion to approve the minutes was made by Councilman Hoffman and seconded by Councilman Arena

There was a roll call vote with ayes all with the exception of Councilman Pagano's abstention.

**APPROVAL OF THE 2017 CDBG FUNDING PROJECT**

A motion to approve the minutes was made by Councilman Schenker and seconded by Councilman Hoffman

There was a roll call vote with ayes all.

**MEETING OPEN TO PUBLIC:**

**Ron Esposito-** Chairman of Parks & Rec Commission (**2102 Laurel Lane**) gave Mayor and Council more details regarding the resident who requested to use the Park for boot camp classes. Ron stated that it's a six week class every Tuesday and Thursday for one hour for anyone over the age of 18. Ron stated

that Lisa Tracy will discuss the cost but there will be a discount for Folsom residents. Ron said that the Park & Rec has some conditions that have to be met before it's approved.

Brian Lozuke read the ordinance pertaining to the rental of Borough property.

Ron also stated that he agreed with Councilman Schenker and we should have some type of parking plan.

Lisa Tracy (**3126 Pinewood Drive**) stated that the cost would be \$125.00 for six weeks. Ms. Tracy also stated that clients do complete a physical evaluation form and sign waivers. Ms. Tracy said they would like a minimum of 10 people and maximum of 20. Ms. Tracy said she is working with Rhonda Bianchini who has been a certified trainer for over 30 years and has insurance. Ms. Tracy stated the classes would begin at 7:00PM. A discussion ensued.

Donna Sutts (**15 E. Park Avenue**) asked Council to be careful when excepting health waivers from the instructors because you need to know who is reviewing them.

Mayor DeStefano asked for a motion to approve the Boot Camp Classes once all conditions have been met and insurance accepted by JIF.

A motion to approve was made by Councilman Arena and seconded by Councilman Hoffman

All in favor

**CLERK'S CORRESPONDENCE:**

Easter Egg Hunt for Folsom Students ( Grades K-2<sup>nd</sup>) will be held on April 12, 2017 at 11:00 am at Borough Hall.

Borough Hall offices will be closed on Friday, April 14, 2017 in observance of Good Friday.

**RESOLUTIONS:**

**Borough of Folsom  
RESOLUTION NO. 2017-56**

**A RESOLUTION TO ANNOUNCE THE RETIREMENT OF ELECTRICAL  
INSPECTOR**

**JEROME VOLPE**

**WHEREAS, Jerome Volpe** has announced his retirement from the Borough of Folsom after seven (7) years of service; and

**WHEREAS,** the Governing Body of the Borough of Folsom expresses their appreciation to Jerome Volpe for those years of service to our community.

**THEREFORE BE IT RESOLVED**, the Council of the Borough of Folsom extends to Jerome Volpe its best wishes for many years of happiness during his retirement.

**A motion to approve Resolution #2017-56 was made by Councilman Smith and seconded by Councilman Schenker**

**There was a roll call vote with ayes all.**

**RESOLUTION 2017-57**

**RESOLUTION EXCLUDING PUBLIC PARTICIPATION WITHIN A  
PORTION OF A MEETING OF THE BOROUGH COUNCIL  
PURSUANT TO N.J.S.A. 10:4-12**

**WHEREAS**, meetings of the Mayor and Borough Council are subject to the provisions of a Statute entitled the "Open Public Meetings Act" codified within N.J.S.A. 10:4-12, et. seq.;

**WHEREAS**, the said Act provides for public participation within all meetings, except those meetings or business which involve certain enumerated activities of a public body as further set forth in the said Statute; and

**WHEREAS**, the Borough Council desires to discuss and act upon matters subject to the exclusions of said Act under the provisions of N.J.S.A. 10-4-12, et seq.; and

**WHEREAS**, the Act hereinabove recited provides that a public body may exclude public participation within any meeting wherein such matters may be discussed or acted upon provided that a Resolution be adopted at a meeting to which the public is admitted;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Folsom, as follows:

A. The public shall and will be excluded from that portion of a meeting conducted by the Borough Council on Tuesday, April 11, 2017, matters contemplated in N.J.S.A. 10:4-12 et seq., and to specifically include anticipated litigation and contract negotiations under N.J.S.A.10:4-12(b)(7).

B. Directing the Clerk to separately record the minutes of that portion of the aforesaid meeting dealing with such matters and retain same within a confidential file until such time that those matters have been fully acted upon by the Borough Council of the Borough of Folsom.

**A motion to approve Resolution #2017-57 was made by Councilman Smith and seconded by Councilman Pagano**

**There was a roll call vote with ayes all.**

**Council entered into executive session at 7:54PM**

**Council returned from executive session at 8:25PM**

**BOROUGH OF FOLSOM  
RESOLUTION 2017-58**

**RESOLUTION OF NO OBJECTION PURSUANT TO N.J.A.C. 13:2-4.6 FOR PERSON-  
TO-PERSON & PLACE-TO-PLACE TRANSFER OF RETAIL PLENARY RETAIL  
DISTRIBUTION LICENSE (CONFLICT LICENSE)**

**WHEREAS**, Bell Liquor Store, Inc., 1002 Black Horse Pike, Folsom, NJ 08037 has applied for a Person-to-Person & Place-to-Place Transfer of their Plenary Retail Distribution License No. 0110-44-005-003 t/a to Rt 322 Liquors, LLC located at 10 East Black Horse Pike, Units B,C & D; and

**WHEREAS**, Councilman Charles Arena has an ownership interest in the aforementioned Bell Liquor Store, Inc.; and

**WHEREAS**, since Mr. Arena is also a member of the Borough Council of the Borough of Folsom, which also acts as the New Jersey ABC issuing authority, the subject license is deemed a “conflict” license and, accordingly, said transfer application shall be forwarded to the Director of the Division of Alcoholic Beverage Control for consideration pursuant to N.J.S.A. 33:1-20 and N.J.A.C. 13:2-4.1; and

**WHEREAS**, N.J.A.C. 13:2-4.6 requires the issuing authority to submit to the Director, a certified Resolution setting forth that the Borough Council has no objection to the Person-to-Person & Place-to-Place transfer of the subject license and consents thereto, and furthermore, is not aware of any circumstances or provisions of law or local ordinance which would prohibit the transfer of the subject license.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Folsom, County of Atlantic, and State of New Jersey, that the Mayor and Borough Council have no objection to the Person-to-Person & Place-to-Place Transfer of Plenary Retail Distribution License No. 0110-44-005-003 to Rt. 322 Liquors, LLC located at 10 East Black Horse Pike, Units B,C & D; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Council are not aware of any circumstances or provisions of law or local ordinance that would prohibit the transfer of the subject license.

**A motion to approve Resolution #2017-58 was made by Councilman Pagano and seconded by Councilman Schenker.**

**There was a roll call vote with ayes all with the exception of Councilman Arena's abstention.**

**SOLICITOR'S REPORT:** Brian stated that he will begin to prepare the ordinance for the transfer of the Construction office to the state. Brian also reported that he will be meeting tomorrow with the Clerk, the Zoning Officer, Tax Assessor, Construction Secretary and the Town Engineer to address some questions that John LaPollo had regarding the tax maps before we give to Vial Communications, LLC to begin the reval. Brian stated that he received notification from the Tax Assessor that there was only one (1) residential tax appeal last year.

**FIRE CHIEF REPORT:**

. The following incidents occurred in your community during the month of March 2017

March 10 <sup>th</sup> Responding	Alarm System	Cains Mill & Rt 322	9 Members
March 25 <sup>th</sup> Responding	Vehicle Crash	East Collings Dr.	16 Members
March 31 <sup>st</sup> Responding	Alarm System	Rt. 54	16 Members

March was a busy month; members finished up working on the brush truck and put it in service. Members also continue working on remodeling the engine bay and are making good progress. Regular training also continued during March. On Saturday May 6<sup>th</sup> we will be holding our annual Hoagie Sale where proceeds this year will go towards our college scholarship fund and the fight against cancer, subs are made fresh at the station and will be available starting at 10am. We would just again like to remind everyone that every Tuesday the members are in station starting around 7pm. We encourage everyone to stop by and bring their children by to check out the equipment or meet some of the folks please do so. Also, if you get a chance check out our web site [clfd23.org](http://clfd23.org). you can also follow us on Facebook and Twitter.

**ENGINEER'S REPORT:**

Councilman Schenker questioned Council if they are going to purchase ADA/ senior exercise equipment for all of the parks. Greg felt that the equipment would get more use at the park behind Borough Hall due to the ball fields and the walking path. Councilman Smith thought originally the equipment was going to be installed behind Borough Hall. Councilman Arena explained to Council why they decided to place the equipment at Penny Pot Park. A discussion ensued.

Ron Esposito (Chair Parks & Rec) explained why they decided to place the equipment at Penny Pot Park and stated he had help from Physical Therapist Rick Delgado.

Engineer Gary Auer also stated that the ACIA cautioned the Borough in placing near children's playground and ball fields.

Superintendent John LaPollo stated that if you decide to place the equipment behind Borough Hall that you will use some of that grant money to remove the trees and maybe lose a piece of equipment.

Mayor DeStefano asked for a vote on which park to install the ADA exercise equipment.

Smith-Falcon's Nest Jantz-Falcon's Nest Pagano-Falcon's Nest Arena-Penny Pot Hoffman-Penny Pot Schenker-Penny Pot Mayor-Penny Pot

Gary gave his report:

### **2017 Community Development Block Grant Funding - Grant Application**

We meet with the representatives from the Borough Park Commission to review the various project options to submit to the ACIA for the 2017 grant program. The Commission recommended that the grant application be for the purchase and installation of two pieces of senior / ADA compliant equipment that will be installed along the new walking path constructed at the Penny Pot Park.

### **FY16 State Aid Project - 14th Street**

Our office received the formal Memorandum of Record from the NJDOT last Friday. The memorandum outlined the requirements to upgrade the railroad grade crossing with 14th Street. The majority of the comments directed the completion of various upgrades and required items to be addressed by Conrail. There were three minor items for the Borough to address, involving the placement of an advance warning sign and provision of pavement markings and stop bars in accordance with the Manual on Uniform Traffic Control Devices. The final Order of Record will be issued within the next 30 days.

We will update the design plans with the required signage and markings, and anticipate the plans be ready for public bidding in May. It is anticipated Conrail will complete their work during late June. Based on that time frame, we would plan on the resurfacing of 14th Street to be completed in July.

### **FY15 State Aid Project - 8th Street**

The County Public Works Department replaced the two sections of damaged guardrail that the NJDOT flagged earlier this month. We have resubmitted the final reimbursement request with evidence of the completed work to the NJDOT.

### **2016 Community Development Block Grant Funding - Borough Hall Automatic Door Operators**

Our office is in the process of preparing the design plans and specifications for the installation of the automatic door operators at the building entrance. Once completed we will forward them to the ACIA for approval and then public bid the project.

We did receive a request from the Borough to investigate the inclusion of an automatic door operator for one or both of the public bathrooms in Borough Hall.

**MAYOR'S REPORT:** Mayor DeStefano wished everyone a Happy Easter. Mayor DeStefano thanked the Folsom Athletic Association for allowing him to throw out the first pitch on Opening Day. Mayor DeStefano stated that it was an honor. Mayor DeStefano invited everyone to go see what the Folsom Athletic Association has done in bringing back the boys program.

**COUNCIL MEMBER'S REPORTS:**

**Councilman Kyle Smith:** wished everyone a Happy Easter. Councilman Smith stated that he directed Superintendent John LaPollo to dispose of the boxes in the hallway that came from the Folsom Volunteer Fire Company. Councilman Smith also mentioned to John and Council that the scoreboard is not working at the softball field and is there anything that can be done to fix it. John LaPollo said that he would need the controls to the scoreboard to be able to see why it's not working.

**Councilman Ken Jantz:** wished everyone a Happy Easter.

**Council President Pagano:** read the public works department report. Councilman Pagano wished everyone a Happy Resurrection Day.

**Councilman Charlie Arena:** stated he has no report since already spoke earlier in the meeting.

**Councilman Hoffman:** reported on the meeting with Attorney Brian Lozuke regarding the transfer of the construction office. Councilman Hoffman stated they are just waiting to complete the paperwork.

**Councilman Schenker:** wished everyone a Happy Easter and Happy Passover

**PUBLIC COMMENTS OR QUESTIONS ON COUNCIL MEMBER REPORTS ONLY:**

**NO COMMENTS:**

Clerk Gatto thanked the public works department for helping stuff 700 eggs today for the Easter Egg Hunt tomorrow.

**PAYMENT OF BILLS IN THE AMOUNT OF: \$207,690.38**

A motion to approve payment was made by Councilman Smith and seconded by Councilman Hoffman

There was a roll call vote with ayes all.

Mayor DeStefano reminded the public that all other monthly reports are on file in the minute book and to please visit the Borough website with updated information along with the Folsom Borough Facebook Page.

The next regular meeting of Mayor and Council will be held on Tuesday , May 9, 2017 starting with an workshop meeting at 6:00 pm and continuing with the regular meeting in Borough Hall, 1700 12<sup>th</sup> Street, Folsom, NJ.

With no other discussion the meeting was adjourned at 9:03 PM with ayes all.

Respectfully submitted,

Patricia M. Gatto  
Municipal Clerk