

**BOROUGH OF FOLSOM  
COUNCIL MEETING  
MINUTES  
May 9, 2017**

**MEETING CALLED TO ORDER: 7:04 PM**

**SALUTE TO THE FLAG LED BY Mayor DeStefano**

**OPENING STATEMENT:** Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

**ROLL CALL:** Councilpersons: Jantz, Pagano, Arena, Hoffman and Schenker

Absent: Councilman Smith

**Also present:** Mayor Lou DeStefano, Attorney Brian Lozuke, and Engineer Gary Auer

Mayor DeStefano asked for a moment of silence for Jen McCarthy

**APPROVAL OF THE WORKSHOP MINUTES April 11, 2017**

A motion to approve the minutes was made by Councilman Pagano and seconded by Councilman Hoffman

There was a roll call vote with ayes all.

**APPROVAL OF THE MINUTES FROM April 11, 2017**

A motion to approve the minutes was made by Councilman Pagano and seconded by Councilman Hoffman

There was a roll call vote with ayes all.

**APPROVAL OF THE EXECUTIVE SESSION MINUTES FROM April 11, 2017**

A motion to approve the minutes was made by Councilman Pagano and seconded by Councilman Jantz

There was a roll call vote with ayes all.

**MEETING OPEN TO PUBLIC:**

**CLERK'S CORRESPONDENCE:**

E-Waste Day scheduled for Saturday, May 13, 2017 from 8:00AM until 1:00PM

Borough Hall Offices will be closed on Monday, May 29, 2017 in observance of Memorial Day.

Borough Hall Summer Hours will begin on June 5, 2017 from 8:00AM to 3:30PM.

**RESOLUTIONS:**

**RESOLUTION 2017-59  
BOROUGH OF FOLSOM**

**A RESOLUTION ACCEPTING THE LETTER OF RESIGNATION FROM PUBLIC  
WORKS EMPLOYEE DALTON VERDERAME**

**WHEREAS, Public Works employee Dalton Verderame** has submitted to the Municipal Clerk a letter of resignation from said position effective April 28, 2017;

**NOW, THEREFORE, BE IT RESOLVED,** that the Governing Body of the Borough of Folsom does hereby accept the resignation of Dalton Verderame.

**A motion to approve Resolution #2017-59 was made by Councilman Arena and seconded by Councilman Schenker**

**There was a roll call vote with ayes all.**

**RESOLUTION 2017-60**

**RESOLUTION EXCLUDING PUBLIC PARTICIPATION WITHIN A  
PORTION OF A MEETING OF THE BOROUGH COUNCIL  
PURSUANT TO N.J.S.A. 10:4-12**

**WHEREAS,** meetings of the Mayor and Borough Council are subject to the provisions of a Statute entitled the "Open Public Meetings Act" codified within N.J.S.A. 10:4-12, et. seq.;

**WHEREAS,** the said Act provides for public participation within all meetings, except those meetings or business which involve certain enumerated activities of a public body as further set forth in the said Statute; and

**WHEREAS,** the Borough Council desires to discuss and act upon matters subject to the exclusions of said Act under the provisions of N.J.S.A. 10-4-12, et seq.; and

**WHEREAS**, the Act hereinabove recited provides that a public body may exclude public participation within any meeting wherein such matters may be discussed or acted upon provided that a Resolution be adopted at a meeting to which the public is admitted;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Folsom, as follows:

A. The public shall and will be excluded from that portion of a meeting conducted by the Borough Council on Tuesday, May 9, 2017, matters contemplated in N.J.S.A. 10:4-12 et seq., and to specifically include anticipated litigation and contract negotiations under N.J.S.A.10:4-12(b)(7)(8).

B. Directing the Clerk to separately record the minutes of that portion of the aforesaid meeting dealing with such matters and retain same within a confidential file until such time that those matters have been fully acted upon by the Borough Council of the Borough of Folsom.

**A motion to approve Resolution #2017-60 was made by Councilman Hoffman and seconded by Councilman Arena**

**There was a roll call vote with ayes all.**

**Borough of Folsom  
RESOLUTION NO. 2017-61**

**A RESOLUTION TO EXTEND THE RETIREMENT OF THE CONSTRUCTION  
OFFICIAL, PATRICK NEWTON**

**WHEREAS**, the retirement of the Construction Official, **Patrick Newton**, was heretofore accepted by the Mayor and Borough Council, as memorialized by Resolution 2017-47 for April 30, 2017; and

**WHEREAS**, Patrick Newton has now requested that such retirement be extended until June 1, 2017;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Folsom that the retirement of the Construction Official, Patrick Newton, be and is hereby extended until June 1, 2017.

**A motion to approve Resolution #2017-61 was made by Councilman Pagano and seconded by Councilman Schenker.**

**There was a roll call vote with ayes all.**

**RESOLUTION 2017-62  
BOROUGH OF FOLSOM**

**A RESOLUTION TO ADOPT AND READ THE BUDGET BY TITLE  
ONLY**

**WHEREAS**, the local municipal budget for the year 2017 was approved on the 11th day of April 2017; and

**WHEREAS**, the it is the desire of the Borough of Folsom governing body to read the budget by title only, and

**WHEREAS**, the public hearing on said budget has been held May 9th, 2017 as advertised; and

**NOW, THEREFORE BE IT RESOLVED**, this Resolution was approved for final adoption at a public hearing held in the Borough of Folsom Municipal Building, 1700 12<sup>th</sup> St., Folsom, NJ on the 9<sup>th</sup> day of May, 2017 at 6:00pm.

**A motion to approve Resolution #2017-62 was made by Councilman Arena and seconded by Councilman Hoffman**

**There was a roll call vote with ayes all.**

**RESOLUTION 2017-63  
BOROUGH OF FOLSOM**

**A RESOLUTION HIRING A FULL TIME LABORER FOR THE PUBLIC WORKS  
DEPARTMENT**

**WHEREAS**, there is a need for the hiring of a full time laborer to replace Public Works Employee Dalton Verderame who resigned on April 28, 2017 and;

**WHEREAS**, the position was advertised in the local newspaper and posted on the Borough Website and;

**WHEREAS**, the personnel committee approved the hiring of Shawn Thompson at a rate of \$17.00 per hour and;

**WHEREAS**, such employment is effective May 9, 2017, with probationary period of (60) sixty days.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom that Shawn Thompson is hereby hired as a full time laborer for the Public Works Department.

**A motion to approve Resolution #2017-63 was made by Councilman Hoffman and seconded by Councilman Schenker**

**There was a roll call vote with ayes all.**

**RESOLUTION 2017-64**

**RESOLUTION AUTHORIZING AND APPROVING  
GENERAL RELEASE AND SETTLEMENT AGREEMENT**

**WHEREAS**, Catherine DeYoung is an employee of the Borough of Folsom who has asserted various claims surrounding a certain "Notice of Claim" against the Mayor and the Borough of Folsom; and

**WHEREAS**, the claims that were or could have been asserted by Ms. DeYoung have been amicably resolved, without resorting to litigation, by and on behalf of the respective legal counsel retained by the Borough and Ms. DeYoung; and

**WHEREAS**, Ms. DeYoung and the Borough have successfully negotiated an amicable resolution to the aforementioned claims and demands and further desire to forever resolve this matter, without resorting to the expense and uncertainties of protracted litigation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Folsom, that the Borough Council does hereby authorize the execution of the General Release and Settlement Agreement, forthwith after the adoption hereof.

**BE IT FURTHER RESOLVED**, that the proper Officers of the Borough, as well as the Borough Solicitor, are hereby authorized

and directed to execute any and all documents required to perfect this Settlement agreed to by and between the parties.

**A motion to approve Resolution #2017-64 was made by Councilman Hoffman and seconded by Councilman Arena**

**There was a roll call vote with ayes all.**

**RESOLUTION 2017-65  
BOROUGH OF FOLSOM**

**A RESOLUTION APPOINTING JAKE BLAZER TO THE BOROUGH OF FOLSOM PARKS COMMISSION**

**WHEREAS**, Mike Earling heretofore resigned from the Borough of Folsom Parks Commission; and

**WHEREAS**, the Mayor and Borough Council desire to fill and appoint Jake Blazer to fill the unexpired term within the Parks Commission.

**NOW, THEREFORE, BE IT RESOLVED**, that Jake Blazer is hereby appointed to the Borough of Folsom Parks Commission to fill the unexpired term of Mike Earling.

**A motion to approve Resolution #2017-65 was made by Councilman Arena and seconded by Councilman Hoffman**

**There was a roll call vote with ayes all.**

**RESOLUTION 2017-66  
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZATION AN AGREEMENT FOR THE PROVISION OF BASIC LIFE SUPPORT EMERGENCY MEDICAL SERVICES (EMS) RESPONSE AND TRANSPORTATION SYSTEM SERVICES**

**WHEREAS**, the Agreement between the Borough of Folsom with AtlantiCare Regional Medical Center Emergency Medical Services was heretofore accepted and approved by the Borough Council to provide basic life support (“EMS”) services.

**WHEREAS**, the Borough Council desires to renew and extend such agreement for a term retroactively commencing January 1, 2017 through December 31, 2018.

**NOW, THEREFORE, BE IT RESOLVED**, that the attached Agreement with AtlantiCare is hereby approved and authorized for execution by the appropriate Borough Officials, forthwith after the adoption hereof for a term retroactively commencing January 1, 2017 through December 31, 2018.

**A motion to approve Resolution #2017-66 was made by Councilman Pagano and seconded by Councilman Schenker**

**There was a roll call vote with ayes all.**

**SOLICITOR'S REPORT:** Brian reported that last meeting there was a request made from a letter the Mayor received from the Department of Community Affairs for Master Plan Services. Brian stated that he completed the online application and that only a few municipalities are selected each year by the DCA. Brian stated that it could take several months for the application to be received but he will keep Council informed.

Brian informed Council that he reached out to Hammonton Business Administrator Jerry Barberio and is waiting to hear from him regarding the merger of the construction office to the state and Hammonton handling our resale certificate inspections.

Brian reported that he met with Vince, Sue, John and Patti to discuss some of the discrepancies with the tax maps. Brian asked Gary Auer to follow up with Vince on some of the questions Mr. LaPollo raised regarding the maps.

Brian stated that he sent the Borough's fire proposal to Buena Vista Fire District. Brian stated that there is one small detail that has to be worked out and he has a call into their attorney.

Brian updated Mayor and Council on the Ferris & Associates and that that the plans were signed and pick up today. Brian reported that there are certain terms and conditions that Ferris must meet and there should be an inspection by Polistina's office at least twice a year. Brian reported that the Bond will be expiring in July so the inspection becomes very important to set the new bond amount.

**FIRE CHIEF REPORT: no report**

**ENGINEER'S REPORT:**

**FY16 State Aid Project - 14th Street**

Our office has finalized the plans and bid documents, including the additional signage and road markings requested by the NJDOT. The project will be available for public bid later this week. The Borough will receive bids on Thursday, June 1st at 10am. A report will be provided at the June meeting.

**FY15 State Aid Project - 8th Street**

We received a correspondence dated April 19, 2017 from the NJDOT stating the project has been accepted along with the modification of limits and the associated change order to complete the paving to the municipal border with Hammonton. The reimbursement for the final invoice is being processed.

**2016 Community Development Block Grant Funding - Borough Hall Automatic Door Operators**

Our office is finalizing the design plans and specifications for the installation of the automatic door operators

at the Municipal building entrance. We have researched several of the items of concern a few Council members mentioned at the last meeting, relating to cost and the ability to disengage the openers in case of malfunction.

The current grant allocation is sufficient to accommodate the installation of automatic door openers at both sets of entrance doors and both of the public bathrooms. The project will be ready to bid next month.

**MAYOR'S REPORT:** wished everyone a Happy Mother's Day. Mayor DeStefano asked everyone to remember all who gave their lives this Memorial day. Mayor DeStefano asked Clerk Gatto to put the drug addiction help link on the Borough website.

**COUNCIL MEMBER'S REPORTS:**

**Councilman Kyle Smith:** absent

**Councilman Ken Jantz:** reported on the League of Municipalities meeting that he attended. Greg Crescenzo from Atlantic Investigations was the guest speaker that talked about Title 49. Ken suggested that we should ask Mr. Crescenzo to give a presentation at our next meeting. Ken reported that the cell tower project has been postponed until the end of the year.

**Council President Pagano:**

**Councilman Charlie Arena:** reported on the Parks & Rec Commission. Charlie stated that the repair of the tennis courts is the Parks #1 priority this year. Charlie also reported on the parking issues at Borough Hall during baseball and softball games and practices. Charlie reported on the JIF inspection of the parks. Only minor issues that John Lapollo has addressed. Charlie informed Mayor and Council that the Parks Commission along with the Borough Clerk are looking into having an outdoor movie family night sometime in July or August.

**Councilman Hoffman:** reported to the Community Champion meeting that he attended. Jim reported that he gave the sample Ordinance to Mr. Lozuke.

**Councilman Schenker:** wished everyone a Happy Mother's Day and remember all the Veterans' on Memorial Day. Greg thanked Jake Blazer for joining the Parks & Rec Commission. Greg thanked Dalton Verderame for all his hard work at the Borough and wished him well in the future. Greg welcomed new hire Shawn Thompson. Greg thanked his daughter for allowing him to attend the meeting on her birthday.

**PUBLIC COMMENTS OR QUESTIONS ON COUNCIL MEMBER REPORTS ONLY:**

**NO COMMENTS:**

**PAYMENT OF BILLS IN THE AMOUNT OF: \$443,887.28**

A motion to approve payment was made by Councilman Smith and seconded by Councilman Hoffman

There was a roll call vote with ayes all.

Mayor DeStefano reminded the public that all other monthly reports are on file in the minute book and to please visit the Borough website with updated information along with the Folsom Borough Facebook Page.

The next regular meeting of Mayor and Council will be held on Tuesday , June 13, 2017 starting with an workshop meeting at 6:00 pm and continuing with the regular meeting in Borough Hall, 1700 12<sup>th</sup> Street, Folsom, NJ.

With no other discussion the meeting was adjourned at 9:03 PM with ayes all.

Respectfully submitted,

Patricia M. Gatto  
Municipal Clerk