

**MINUTES
BOROUGH OF FOLSOM
RE-ORGANIZATION MEETING
JANUARY 8, 2014**

MEETING CALLED TO ORDER AT

SALUTE TO THE FLAG

OPENING STATEMENT: Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton News and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

INVOCATION: JUDGE FRANK RASO

Frank Raso thanked everyone for inviting him back to Folsom's Reorganization meeting. Frank Raso introduced Folsom Borough Construction Secretary Susan Carroll to give opening prayer.

ADMINISTERING OATHS OF OFFICE:

Judge Frank Raso administered the Oath of Office to:

Councilman Louis DeStefano
Councilwoman Mimi Veneziani

ROLL CALL: Councilpersons Smith, Gazzara, DeStefano, Kemmerer, Veneziani, and Gummoe

Also present: Mayor Tom Ballistreri

Councilman Byron Gummoe was nominated for Council President by Councilman Smith seconded by Councilman Kemmerer. There was a roll call vote with ayes all.

RESOLUTIONS:

Consent Agenda: All matters listed under Consent Agenda, are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 2014-01
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE ANNUAL SCHEDULE OF WORKSHOP AND
REGULAR MEETINGS OF THE BOROUGH OF FOLSOM COUNCIL FOR THE CALENDAR
YEAR 2014**

BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF FOLSOM as follows:

Workshop and Regular meetings of the Mayor and Council of the Borough of Folsom are to be held at the Municipal Building, 1700 12th Street, Folsom, NJ. The Workshop Meeting will start at 6:30 PM and the Regular Meeting at 7:00 PM according to the following schedule for the period of January 1, 2014 through to December 31, 2014 along with the reorganization meeting of 2015 inclusive:

January 8, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
February 12, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
March 12, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
April 9, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
May 14, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
June 11, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
July 9, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
August 13, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
September 10, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
October 08, 2013	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
November 12, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
December 10, 2014	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
January 7, 2015	Wednesday	6:30 PM	Reorganization Meeting

NOW, THEREFORE BE IT RESOLVED, the meetings will be advertised in our official newspapers of publication, the Hammonton Gazette and The Press of Atlantic City.

**RESOLUTION 2014-02
BOROUGH OF FOLSOM**

A RESOLUTION AUTHORIZING THE RULES THAT APPLY TO ALL MEETINGS

BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, that in accordance with Chapter 231, Public Law 1975 the following rules will apply to all meetings of the Borough Council during the year 2014

- 1) Regular meetings will be held on the second Wednesday of each month starting with a workshop at 6:30PM at the Borough Hall and maybe postponed to a later date upon proper approval of the Governing Body.
- 2) The Mayor, for matters of importance, may hold special meetings provided that proper notice is given to all members of the Governing Body at least 48 hours in advance of the Special meeting in accordance with the Open Public meetings Act.
- 3) Notice of all regular and postponed meetings will be given to the Hammonton News at least 48 hours in advance of the meeting date. Special meeting notice will be given as soon as possible. All changes in meeting notices will be posted on the bulletin board at the Borough Hall.
- 4) Emergency meeting of the Governing Body maybe held, however, only the emergency matter may be discussed or acted upon.
- 5) Minutes of all meetings upon adoption will be available for inspection by the public at the Clerk's Office prior to the next regular meeting.
- 6) The Agenda for all regular meetings will be as follows:

- a) Call meeting to order
- b) Flag Salute
- c) Opening Statement
- d) Roll Call
- e) Approval of Minutes
- f) Reports
- g) Comments of the public
- h) Correspondence
- i) Introduction/adoption of Ordinances
- j) Resolutions
- k) Reports
- l) Comments from the public on Reports
- m) Approval of the bill list
- n) Adjournment

**RESOLUTION 2014-03
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR AUDITOR FOR THE YEAR 2014**

WHEREAS, N.J.S.A. 40A:5-4 provides that the Governing Body of every local unit shall cause an annual audit of its books, accounts and financial transactions to be made after the close of the fiscal year and for that purpose shall employ a Registered Municipal Accountant of the State of New Jersey; and

WHEREAS, the Borough of Folsom has procured the audit as a NON-FAIR AND OPEN contract pursuant to the provisions of N.J.S.A 10:44A-20.4 (or 20.5 as appropriate); and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract may exceed **\$17,500**; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by the Governing Body; and

WHEREAS, Ford, Scott & Associates, LLC has submitted a proposal dated **December 17, 2013** indicating they will provide the audit for a fee of **\$18,500** and

WHEREAS, Ford, Scott & Associates, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Ford, Scott & Associates, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Folsom in the previous one year, and that the contract will prohibit Ford, Scott & Associates, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey that:

The Borough Council authorizes the Mayor to enter into a contract with Robert E. Swartz, CPA, RMA of Ford, Scott & Associates, LLC as described herein; and,

That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.

That a copy of this Resolution be published in the Hammonton Gazette, as required by law, within ten (10) days of its passage.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**RESOLUTION 2014-04
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
BOROUGH PROSECUTOR**

WHEREAS, there exists a need for a Borough Prosecutor for the Borough of Folsom; and

WHEREAS, the Local Public contracts Law N.J.S.A. 40A: 11 et seq. requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, as follows:

1. That the Mayor and Council of the Borough of Folsom are hereby authorized to execute the agreement with Shirley Grasso, Esquire as Borough Prosecutor, and Sarah Beth Johnson., as the alternate Prosecutor, for a term of one year.
2. That said contract in the amount set forth by the attached agreement is awarded without competitive bidding as a “Professional Service” under the Provisions of the Local Public Contracts Law.
3. A copy of this resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

**RESOLUTION 2014-05
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
BOROUGH PUBLIC DEFENDER**

WHEREAS, there exists a need for a Borough Public Defender for the Borough of Folsom; and

WHEREAS, the Local Public contracts Law N.J.S.A. 40A:11 et seq. requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, as follows:

1. That the Mayor and Council of the Borough of Folsom are hereby authorized to execute the agreement with Charles E. Woolson, Esq., Hammonton, New Jersey, for a term of one year.
2. That said contract in the amount set forth by the attached agreement is awarded without competitive bidding as a “Professional Service” under the Provisions of the Local Public Contracts Law.
3. A copy of this resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

**RESOLUTION 2014-06
BOROUGH OF FOLSOM**

**A RESOLUTION DESIGNATING BANKS AND SIGNATORIES FOR THE BOROUGH
OF FOLSOM**

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution pass by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED, on the January 8th 2013, by the Council of the Borough of Folsom, County of Atlantic, and State of New Jersey, that:

Susquehanna, TD Bank, Select Bank and Wachovia Bank

and/or any banking institution licensed to do business in the State of New Jersey or federally be and are hereby designated as depositories for the Borough of Folsom for the year 2014.

Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file

with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

BE IT RESOLVED, by the Council of the Borough of Folsom that the following Borough Officials are hereby authorized to sign checks, withdrawal slips and initiate electronic file transfers. The primary governmental accounts require the original signature of the Chief Financial Officer, countersigned by two of the following: the Municipal Clerk, Mayor or Council President. These accounts include the following: Current Account, Community Events Account, Dog License Trust, Escrow Review Trust, Unemployment Trust, Capital Account, and Small Cities Account.

Dawn Stollenwerk, Chief Financial Officer
Patricia M. Gatto, Municipal Clerk
Thomas Ballistreri, Mayor
Council President

The Payroll Account requires the signatures of the Chief Financial Officer, Municipal Clerk and Mayor. Laser and electronic signatures are permitted on payroll checks and payroll tax forms.

BE IT FURTHER RESOLVED, the following officials are authorized to initiate transactions on the following trust and operational accounts:

TTL Redemption Account: Tax Collector, Bertha Cappuccio
Chief Financial Officer, Dawn Stollenwerk

Construction Official's Account: Chief Financial Officer, Dawn Stollenwerk
(2 of 3 signatures) Municipal Clerk, Patricia M. Gatto
Construction Official, Patrick Newton

BE IT FURTHER RESOLVED, that signature cards with the signatures of the authorized officials be forwarded to all Township Depositories.

**RESOLUTION 2014-07
BOROUGH OF FOLSOM**

**A RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN FOR THE
BOROUGH OF FOLSOM**

WHEREAS, it is the desire of the Council of the Borough of Folsom to adopt a cash management plan in accordance with N.J.S.A. 40A: 5-14; and

WHEREAS, the Borough is authorized to invest idle funds in accordance with N.J.S.A.5: 15-1, as well as the following Governmental Unit Depository Protection Act (GUDPA) approved banks;

WHEREAS, the Chief Financial Officer will provide the Governing Body with a monthly report that summarizes:

1. All investments made or redeemed over the past month
2. Each Organization holding local unit funds
3. The amount of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date and;
4. Other information that the governing body may request

WHEREAS, provided that local unit funds are deposited or invested as designated or authorized by this cash management plan, the Chief Financial Officer is relieved of any liability for any loss of such monies due to the insolvency of closing of any depository designed by or for the decrease in value of any investment authorized by the cash management plan;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom that Susquehanna Bank, TD Bank, Select Bank and Wachovia Bank be and the same are hereby designated the official Depositories of the Borough of Folsom; and

BE IT RESOLVED, that the above cash management plan be adopted by the Borough of Folsom, County of Atlantic, State of New Jersey effective for the 2014 calendar year.

RESOLUTION 2014-08
BOROUGH OF FOLSOM
A RESOLUTION AUTHORIZING A RATE OF INTEREST FOR NON-PAYMENT OF TAXES

WHEREAS, N.J.S.A. 54: 5-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the payment of taxes as provided by law.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, County of Atlantic and State of New Jersey, as follows:

The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first \$1,500.00 of taxes becoming delinquent as due date and eighteen percent (18%) per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of six percent (6%) shall be charged against the delinquency.

There will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order. If payments are not received with in the grace period, interest is then calculated from the date when the payment was originally due, until the date of actual payment.

**RESOLUTION 2014-09
BOROUGH OF FOLSOM**

A RESOLUTION LISTING THE LEGAL HOLIDAYS FOR THE BOROUGH

WHEREAS, the following days will be observed in the Borough and for the convenience of the residents the list of holidays are:

Martin Luther King's Birthday	Monday	January 20, 2014
President's Day	Monday	February 17, 2014
Good Friday	Friday	April 18, 2014
Memorial Day	Monday	May 26, 2014
Independence Day	Friday	July 4, 2014
Labor Day	Monday	September 1, 2014
Columbus Day	Monday	October 13, 2014
General Election Day	Tuesday	November 4, 2014
Veteran's Day	Tuesday	November 11, 2014
Thanksgiving Day	Thursday	November 27, 2014
Day after Thanksgiving	Friday	November 28, 2014
Christmas Eve	Wednesday	December 24, 2014
Christmas Day	Thursday	December 25, 2014
New Year's Day	Thursday	January 1, 2015

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Folsom, County of Atlantic, state of New Jersey.

**RESOLUTION 2014-10
BOROUGH OF FOLSOM
A RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE
BOROUGH OF FOLSOM**

BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom that, namely

**THE HAMMONTON GAZETTE
THE PRESS OF ATLANTIC CITY**

be and are hereby designated as the Official Newspapers of the Borough of Folsom for the publication of such Legal Notices as shall be required during the year 2014.

**RESOLUTION 2014-11
BOROUGH OF FOLSOM**

A RESOLUTION ESTABLISHING A MILEAGE RATE FOR AUTOMOBILE USE

WHEREAS, the Borough of Folsom has previously established a mileage allowance to reimburse its employees, officers, and agents for employment connected business use of personal automobiles in accordance with the rate allowed by the Internal Revenue Service; and

WHEREAS, the Internal Revenue Service has announced that for business use the mileage allowance is now increased to .56 cents per mile (Adv Rev Proc 99-38, Sec.5.01): and

WHEREAS, the mileage allowance is intended to reimburse all vehicle related expenses including maintenance, repairs, tire, gas, oil, insurance, license, and registration fees, but not including parking fees and tolls which may be separately reimbursed when appropriate.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey as follows:

1. The Mayor and Council of the Borough of Folsom do hereby establish .56 cents per mile as the rate for reimbursement of employment related use of personnel automobiles in accordance with applicable guidelines and standards for such use and reimbursement.
2. The mileage rate of .56 cents shall be effective immediately and shall apply to all outstanding and future reimbursement payments to be made by the Borough.
3. A mileage rate of .56 cents shall remain in effect for the year 2014 and until revised by the Borough, but in no event shall the mileage paid by the Borough exceed the then applicable maximum mileage rate allowed by the Internal Revenue Service.

**RESOLUTION 2014-12
BOROUGH OF FOLSOM**

**A RESOLUTION CONFIRMING MEETINGS
OF BOROUGH COMMITTEES FOR THE YEAR 2014**

BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF FOLSOM, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY, THAT

- 1) The dates, times and places of meetings of Folsom Boards and Committees shall be as follows:

Environmental Committee	1 st Thursday	7:30 pm
Planning/Zoning Board	3 rd Wednesday	7:00 pm

Shade Tree	2 nd Tuesday	6:30 pm
Park Commission	2 nd Tuesday	7:30 pm
Council Meetings	2 nd Wednesday	6:30 pm
Drug Alliance	4 th Tuesday	7:00 pm

- 2) This Resolution shall be viewed on Channel 9, of the Borough of Folsom, and a copy shall remain posted in the Lobby of the Borough Hall.
- 3) This Resolution is effective immediately.

RESOLUTION 2014-13
BOROUGH OF FOLSOM

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
BOND COUNSEL**

WHEREAS, there exists a need for Bond Counsel for the Borough of Folsom; and

WHEREAS, the Local Public contracts Law N.J.S.A. 40A: 11 et seq. requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, as follows:

1. That the Mayor and Borough Council of the Borough of Folsom are hereby authorized to execute the agreement with Joel M. Fleishman from Fleishman, Daniels Law Offices, 1001 Tilton Road, Suite 203, PO Box 55, Northfield, NJ 08225 for the year 2014.
2. That said contract in the amount set forth by the conditions set forth in the attached contract is awarded without competitive bidding as a “Professional Service” under the Provisions of the Local Public Contracts Law.

A copy of this resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

**Borough of Folsom
RESOLUTION # 2014-14**

**A RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the **Borough of Folsom** pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-72.9(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the **Borough of Folsom** has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the **Borough of Folsom** intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the condition applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the **Borough of Folsom** authorized the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the **Borough of Folsom** pursuant to N.J.A.C. 5:30-5.5(b), the certification of the available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable of certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Borough of Folsom and the Referenced State Contract Vendors shall be from January 1, 2014 to December 31, 2014.

**RESOLUTION 2014-15
BOROUGH OF FOLSOM**

**A RESOLUTION REMINDING THE PUBLIC OF THE TIME CAPSULE IN
BOROUGH HALL AND ENSURING IT TO BE OPENED IN THE YEAR 2056**

WHEREAS, there is a need to provide an annual reminder to the residents of Folsom that a Time Capsule exists within Borough Hall and has an opening date; and

WHEREAS, the Mayor and Council request a Resolution be drafted every year as a reminder for the opening of the Time Capsule in the year 2056, month of May.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom hereby reminds the residents of the Folsom that the Time Capsule is located in the Borough of Folsom

Municipal Hall, 1700 12th Street, Folsom, New Jersey and is to be opened in 2056 in the month of May.

RESOLUTION 2014-16
BOROUGH OF FOLSOM
A RESOLUTION AUTHORIZING AN AGREEMENT FOR LEGAL SERVICES FROM GOLDENBERG MACKLER LAW FIRM

WHEREAS, there exists a need for legal services to be provided to the Borough for the handling of litigation and similar matters and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11et seq. requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom, in the County of Atlantic and State of New Jersey as follows:

1. That the Mayor and Borough Council of the Borough of Folsom are hereby authorized to execute the agreement with the law firm of Goldenberg Mackler Law Firm for a term of one year in accordance with N.J.S.A. 40A:9-139.
2. That said contract in the amount set forth by the attached agreement is awarded without competitive bidding as a “Professional Service” under the Provisions of the Local Public Contracts Law.
3. A copy of this Resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

RESOLUTION 2014-17
BOROUGH OF FOLSOM
A RESOLUTION AUTHORIZING THE APPOINTMENT OF KEITH A. BONCHI, ESQUIRE AS MUNICIPAL ATTORNEY FOR THE BOROUGH OF FOLSOM

WHEREAS, N.J.S.A. 40A:9-139 requires that every municipality appoint a municipal attorney.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom, in the County of Atlantic and State of New Jersey as follows:

1. That the Mayor and Borough Council of the Borough of Folsom are hereby authorized to execute the agreement with Keith A. Bonchi, Esquire, for a term of one year in accordance with N.J.S.A. 40A:9-139.

2. A copy of this Resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

**RESOLUTION 2014-18
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A
PHYSICIAN FOR THE BOROUGH OF FOLSOM FOR THE YEAR OF 2014**

WHEREAS, there exists a need for a Physician for the Borough of Folsom; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, as follows:

1. That the Mayor and Council of the Borough of Folsom hereby authorize
The appointment of Atlantic Care as the Borough Physician for the 2014 year.

**RESOLUTION 2014-19
BOROUGH OF FOLSOM**

**A RESOLUTION DESIGNATING A CONTACT PERSON FOR THE EMPLOYMENT
PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE**

WHEREAS, the Governing Body of Borough of Folsom hereinafter referred to as "MUNICIPALITY", is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has purchased Employment Practices Liability coverage from XL Insurance Company; and

WHEREAS, XL Insurance has arranged for the Fund members to have access to an EPL HELPLINE service and;

WHEREAS, the HELPLINE will provide the following services;

- Attorneys will answer *specific* HR and Employment Law questions
 - Confidential and timely responses
 - Attorney client privilege
 - Via Website/E-mail
 - By Telephone with written follow up response
- On Line Training
 - Managers/Supervisors
 - Slides, Audio, File Downloads
 - Small Chapters
 - Certificates of Completion
- Additional On Line Resources
 - Question of The Month
 - Case of The Month
 - HR Alerts via e-mail and posted on website
 - Federal/State News Updates

- HR Posters
- Model Policies/Handbook

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have access to the HELPLINE;

NOW THEREFORE, be it resolved that the governing body of Borough of Folsom does hereby appoint Patricia M. Gatto as its Contact Person.

BE IT FURTHER RESOLVED that the governing body does hereby appoint Francis Gazzara as their additional Contact Person.

**RESOLUTION 2014-20
BOROUGH OF FOLSOM**

RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, the Borough of Folsom is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund commissioner to the Fund. Each Fund commissioner shall be either a member of the local unit’s governing body or one of its employees and that no individual may serve as Fund commissioner for more than one (1) member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit’s governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit’s governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS the Borough of Folsom recommends the appointment of Kyle Smith to serve as Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Folsom that it does hereby appoint Kyle Smith Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

**RESOLUTION 2014-21
BOROUGH OF FOLSOM**

RESOLUTION APPOINTING ALTERNATE FUND COMMISSIONER

WHEREAS, the Borough of Folsom is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the Fund. The Alternate Fund Commissioner shall be either a member of the local unit’s governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit’s governing body, shall hold office for two years or for the remainder of

his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS, the Borough of Folsom recommends the appointment of Byron Gummo to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Folsom that it does hereby appoint Byron Gummo as Alternate Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

RESOLUTION 2014-22

BOROUGH OF FOLSOM

RESOLUTION APPOINTING CLAIMS COORDINATOR

WHEREAS, the BOROUGH of FOLSOM is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Claims Coordinator to coordinate and oversee the Member claims reporting and recordkeeping efforts, and act as a liaison between the municipality, the JIF Claims Administrator, and other outside agencies.

WHEREAS, the BOROUGH OF FOLSOM recommends the appointment of PATRICIA M. GATTO to serve as Claims Coordinator in accordance with the FUND requirements;

NOW, THEREFORE, BE IT RESOLVED by the BOROUGH OF FOLSOM that it does hereby appoint PATRICIA M. GATTO as Municipal Claims Coordinator.

RESOLUTION 2014-23

BOROUGH OF FOLSOM

RESOLUTION APPOINTING SAFETY COORDINATOR

WHEREAS, the BOROUGH OF FOLSOM is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies.

WHEREAS, the BOROUGH OF FOLSOM recommends the appointment of PATRICIA M. GATTO to serve as Safety Coordinator in accordance with the FUND requirements;

NOW, THEREFORE, BE IT RESOLVED by the BOROUGH OF FOLSOM that it does hereby appoint PATRICIA M. GATTO as Municipal Safety Coordinator.

**RESOLUTION 2014-24
BOROUGH OF FOLSOM**

A RESOLUTION TO APPOINT COMMISSION APPOINTMENTS FOR 2014

Planning/Zoning Board

Class I	1 year	Tom Ballistreri	12/31/14
Class II	1 year	John LaPollo	12/31/14
Class III	1 year	Gary Kemmerer	12/31/14

Environmental Commission

Advisory Panel

Class I	3year	Tom Ballistreri	12/31/14
Class II	3 year	Byron Gummoe	12/31/14

Park Commission

Council Rep.	5 year	Lou DeStefano	12/31/15
Council Rep.	5 year	Gary Kemmerer	12/31/15

Shade Tree Commission

Council Rep.	1 year	Byron Gummo	12/31/14
	1 year	Kyle Smith	12/31/14

Emergency Management

Coordinator	3 year	John LaPollo	12/31/16
Deputy Coordinator	3 year	Tom Ballistreri	12/31/16

Emergency Management Council

3 year	Mimi Veneziani	12/31/14
3 year	Byron Gummo	12/31/14
3 year	Gary Kemmerer	12/31/14
3 year	Kyle Smith	12/31/14
3 year	Glen Smith	12/31/14
3 year	Charles Pitale	12/31/14

Recycling Coordinator	1 year	John LaPollo	12/31/14
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Animal Control	3 year	Tri County	12/31/16
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Zoning Officer	1 year	John LaPollo	12/31/14
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NOW, THEREFORE BE IT RESOLVED, that the foregoing appointments were adopted at the regular meeting of Mayor and Council on January 8, 2014 in the Borough of Folsom, County of Atlantic, State of New Jersey.

**RESOLUTION 2014-25
BOROUGH OF FOLSOM**

2014 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, NJSA 40A; 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2014; and

WHEREAS, the total appropriations in the 2013 budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund in the sum of \$1,211,326.71; and

WHEREAS, the twenty-six and one quarter percent the total appropriations in the 2013 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund in said 2013 budget is the sum of \$317,973.26;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Borough “Chief Financial Officer” for her records.

TEMPORARY BUDGET APPROPRIATIONS 2013

Clerk	
Salaries & Wages	21,000.00
Other Expenses	4,000.00
Council	
Salaries & Wages	5,000.00
Other Expenses	500.00
Financial Administration	
Salaries & Wages	4,000.00
Other Expenses	1,500.00
Audit Services	5,000.00
Assessment of Taxes	
Salaries & Wages	4,000.00
Other Expenses	500.00
Collection of Taxes	
Salaries & Wages	4,500.00
Other Expenses	500.00
Legal Services	
Other Expenses	5,000.00
Engineer	
Other Expenses	5,000.00
Prosecutor	
Other Expenses	2,500.00
Public Defender	
Other Expenses	1000.00
Public Buildings & Grounds	
Other Expenses	6,000.00
Planning Board	
Salaries & Wages	4,000.00
Other Expenses	500.00
Environmental Commission	
Other Expenses	500.00
Insurance	
Worker's Compensation	7000.00
Liability Insurance	7000.00
Group Insurance	23,000.00
Health Benefits Waiver	2,000.00
Emergency Management	
Salaries & Wages	500.00

Public Works		
Salaries & Wages	55,000.00	
Other Expenses	7,000.00	
Vehicle Maintenance	7,000.00	
Solid Waste Collection		
Salaries & Wages	0.00	
Other Expenses	25,000.00	
Solid Waste Disposal	30,000.00	
Parks & Recreation		
Other Expenses	2,500.00	
Dog Regulation		
Other Expenses	3,000.00	
Utilities		
Electricity & Natural Gas	7,000.00	
Petroleum Products	10,000.00	
Telephone	5,000.00	
Social Security	8,000.00	
Municipal Court		
Salaries & Wages	15,000.00	
Other Expenses	3,000.00	
Construction Official		
Salaries & Wages	12,000.00	
Other Expenses	2,500.00	
Total Within CAPS		306,500.00
Fire Services	5,000.00	
Dispatch/911	6,000.00	
Total Per 26.25% limit		317,500.00
Payment of Bond Principal	16,131.00	
Interest on Bonds	18,431.00	
Total Temporary Budget		352,062.00
2013 Budget Approp	1,265,888.71	
Less :		
Capital Improvements	20,000.00	
Debt Service	<u>34,562.00</u>	
	1,211,326.71	
Maximum Allowed (26.25%)		317,973.26

A motion to approve Resolutions 2014-01 through 2014-25 was made by Councilman Gazzara and seconded by Councilman Smith

There was a roll vote with ayes all with the exception of Councilman Gummoe's abstention of Resolution 2014-16 and 2014-17.

Councilman Gazzara stated he would like to abstain on Resolution 2014-16 and 2014-17.

There was another roll call vote on the changes to the voting with ayes all.

MAYORS COMMENTS: Mayor Ballistreri stated that the Borough is in a unique position to handle the challenges going forward because of the consolidating of Borough services. The Borough starting sharing services approximately seven (7) years ago which has put the Borough in a good financial position. The Mayor expressed his wishes that hopefully we can continue to consolidate more services in the future. The Mayor also stated that the Borough must continue with the priority spending plan we have had in place for the past 15 years to stay financially stable. Folsom is one of the few towns in the State of New Jersey with the least amount of debt and lower taxes. The Mayor stated he is looking forward to working with the new council people and that they bring a lot of experience to the table and hopefully they can all work together. Mayor Ballistreri stated that he felt Folsom has a solid platform to build on going forward in 2014 with good employees and great professionals.

COUNCIL MEMBER'S COMMENTS:

Councilman President Byron Gummoe thanked everyone for their support last year including Council and for electing him Council President. Byron also thanked the road crew for their efforts during the last two snow storms. Councilman Gummoe stated the new employee Shawn Thompson did very a good job plowing the snow in his neighborhood.

Councilwoman Mimi Veneziani thanked the residents for their confidence in her and stated that she will do her best, be honest and look into all their concerns. Councilwoman Veneziani also thanked her family and friends for their support. Mimi wished everyone a Happy New Year.

Councilman Gary Kemmerer thanked everyone he worked with this past year including Council and hopes they can all work together going forward.

Councilman Lou DeStefano thanked his family for their support. Councilman DeStefano also thanked the voters for their support. Lou also thanked Greg Schenker and Ron Esposito for all their years of service.

Councilman Gazzara thanked everyone for 14 years of trust. Councilman Gazzara's wish going forward is that they can work together and that if they disagree hopefully can find a way to come to an agreement and do what is best for the Borough. Councilman Gazzara congratulated the new Council members and wished everyone a Happy New Year.

Councilman Smith wanted to congratulate and welcome Councilman DeStefano and Councilwoman Veneziani to Council. Kyle stated he is looking forward to working with them. Councilman Smith also welcomed Solicitor Keith Bonchi to Folsom. Councilman Smith thanked all the residents for making Folsom a great place to live.

Judge Frank Raso administered the Oath of Office to newly appointed Solicitor Keith Bonchi.

Judge Frank Raso administered the Oath of Office to newly appointed Public Defender Charles Woolson.

Next regular meeting of council will be held on February 11, 2014 at 6:30 pm starting with a half hour workshop meeting and continuing with the regular meeting at 7:00 pm in Borough Hall, 1700 12th Street, Folsom, NJ.

With no other discussion the meeting was adjourned at 7:17 PM with ayes all.

Respectfully Submitted,

Patricia M. Gatto
Acting Municipal Clerk