

**BOROUGH OF FOLSOM
COUNCIL MEETING
MINUTES
January 26, 2011**

MEETING CALLED TO ORDER:

SALUTE TO THE FLAG:

OPENING STATEMENT: Adequate notice of this meeting has been given in accordance with the open public meeting act, pursuant to Public Law 1975, Chapter 231. Said meeting has been advertised in the Hammonton News and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

ROLL CALL: Councilpersons Eckhardt, Gazzara, Schenker, Kemmerer, Esposito, and Olive.
Also present: Attorney Mike Fitzgerald

APPROVAL OF THE WORKSHOP MINUTES FROM December 8, 2010

A motion to approve the minutes was made by Councilman Olive seconded by Councilman Kemmerer.

There was a roll call vote with ayes all

APPROVAL OF THE MINUTES FROM December 8, 2010

A motion to approve the minutes was made by Councilman Gazzara and seconded by Councilman Schenker.

There was a roll call vote with ayes all.

MEETING OPEN TO PUBLIC: There was no public comment

CLERK'S CORRESPONDENCE: NONE

RESOLUTIONS:

2011-27 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, N.J.S.A. 40A; 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2011 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2011; and

WHEREAS, the total appropriations in the 2010 budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund in the sum of \$1,187,748.46; and

WHEREAS, the twenty-six and one quarter percent the total appropriations in the 2010 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund in said 2010 budget is the sum of \$311,783.97;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Borough "Chief Financial Officer" for her records.

TEMPORARY BUDGET APPROPRIATIONS 2011

Clerk	
Salaries & Wages	20,000.00
Other Expenses	5,000.00
Council	
Salaries & Wages	5,000.00
Other Expenses	500.00
Financial Administration	
Salaries & Wages	4,000.00
Other Expenses	2,500.00
Audit Services	10,000.00
Assessment of Taxes	
Salaries & Wages	4,000.00
Other Expenses	500.00
Collection of Taxes	
Salaries & Wages	4,500.00
Other Expenses	2,000.00
Legal Services	
Other Expenses	5,000.00
Engineer	
Other Expenses	10,000.00
Prosecutor	
Salaries & Wages	2,500.00
Public Defender	
Salaries & Wages	1000.00
Public Buildings & Grounds	
Salaries & Wages	0.00
Other Expenses	10,000.00
Planning Board	
Salaries & Wages	5,000.00
Other Expenses	500.00
Environmental Commission	
Other Expenses	500.00
Worker's Compensation	5000.00
Liability Insurance	10000.00
Emergency Management	
Salaries & Wages	500.00
Fire Services	
Salaries & Wages	1,000.00
Other Expenses	5,000.00

Public Works		
Salaries & Wages	45,000.00	
Other Expenses	7,000.00	
Vehicle Maintenance	5,000.00	
Solid Waste Collection		
Other Expenses	15,000.00	
Solid Waste Disposal	25,000.00	
Parks & Recreation		
Other Expenses	4,000.00	
Dog Regulation		
Other Expenses	3,500.00	
Utilities		
Electricity & Natural Gas	7,000.00	
Petroleum Products	5,000.00	
Telephone	5,000.00	
Social Security	8,000.00	
Municipal Court		
Salaries & Wages	15,000.00	
Other Expenses	3,000.00	
Group Insurance	25,000.00	
Construction Official		
Salaries & Wages		
Other Expenses	10,000.00	
Total Within CAPS	3,000.00	
LOSAP		
Dispatch/911		299,500.00
Rescue Services	4,000.00	
Total Per 26.25% limit	4,750.00	
	2,000.00	
Payment of Bond Principal		310,250.00
Interest on Bonds		
	15,893.00	
Total Temporary Budget	18,669.00	
2010 Budget Approp		344,812.00
Less :		
Capital Improvements	1,412,310.46	
Debt Service		
	190,000.00	
Maximum Allowed (26.25%)	<u>34,562.00</u>	
	1,187,748.46	
		311,783.97

2011-28 A RESOLUTION TO CANCEL 2009/2010 PROPERTY TAXES

WHEREAS, it has come to the attention of the Tax Collector that the properties listed below are owned by the Collings Lakes Civic Association and as such are tax exempt :

<u>NAME</u>	<u>BLOCK/LOT</u>	<u>AMOUNT</u>
Collings Lakes Civic Association	2611/368	88.32 (2009)
Collings Lakes Civic Association	2611/368	169.52 (2010)

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Folsom, County of Atlantic and State of New Jersey, that the 2009/2010 taxes be

2011-29 RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATION RESERVES IN THE 2010 LOCAL MUNICIPAL BUDGET PER N.J.S.A. 40A: 4-59

WHEREAS, various 2010 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and were not covered by order number and/or recorded at the time of transfers between the 2010 Budget in the last two months of 2010; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey (2/3 of the majority of the full membership concurring herein) that the transfers in the amount of \$5,600.00 be made between the 2010 Budget Appropriation Reserves as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>From</u>	<u>To</u>
Employee Health Insurance	01-23-220-092		5,600.00
Public Works - Salaries & Wages	01-26-290-010	1,200.00	
Solid Waste Collections - Other Expenses	01-26-305-020	1,400.00	
Solid Waste Disposal Costs - Other Expense	01-32-465-020	3,000.00	
TOTAL		5,600.00	5,600.00

2011-30 A RESOLUTION APPROVING THE FILING OF THE 2010 RECYCLING TONNAGE GRANT

A RESOLUTION APPROVING THE FILING OF THE 2010 RECYCLING TONNAGE GRANT

WHEREAS, The Mandatory Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection had promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for such tonnage grants (for calendar year 2010) will memorialize the commitment of this municipality to recycling and to indicate the assent of the Borough of Folsom to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulation; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Folsom, County of Atlantic, hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates John LaPollo to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

2011-31 A RESOLUTION SETTING THE SALARIES OF THE EMPLOYEES AND OFFICIALS OF THE BOROUGH OF FOLSOM

WHEREAS, the Council of the Borough of Folsom has adopted a salary ordinance setting salary ranges for the various positions in the Borough; and

WHEREAS, each employee and official of the Borough will receive compensation within that range; and

WHEREAS, it is necessary for the Borough to formally approve the salary rate for each employee and official of the Borough.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom that the following employee and official salaries are hereby approved.

Employee

John LaPollo
John LaPollo

Salaried Positions

Zoning Officer \$4000.00
Deputy Emergency \$750.00
Management Coordinator

2011-32 A RESOLUTION AUTHORIZING A CREDIT FOR OVERPAYMENT OF 2011 PROPERTY TAXES

WHEREAS, it has come to the attention of the Tax Collector that overpayments for the 2010 tax year have been made to the properties listed below and a credit for the 2011 tax year shall be given to:

<u>NAME</u>	<u>BLOCK/LOT</u>	<u>AMOUNT</u>
Berenato, Joseph D	101/1	28.66
Barnhill, David P	1602/2	3516.39
Sheldon, Sandra	2603/634	2117.28
Pettus F&A C/O V Wal	2603/636	411.68
Pettus F&A C/O V Wal	2603/637	97.57
Lund, Christopher	2707/802	5.27
Laborers Local 172-4	3102/1	287.29

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Folsom, County of Atlantic and State of New Jersey, that the overpayment of 2010 taxes will be credited to 2011.

2011-33 A RESOLUTION AUTHORIZING THE LOSAP AWARD FOR 2010

WHEREAS, the Fire Chief of the Borough of Folsom attached a certified list of eligible volunteers for the 2010 plan year, and

WHEREAS, the Mayor and Council of the Borough of Folsom is required to accept the certified list submitted by the Fire Chief.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom that the certified list submitted by the Fire Chief be accepted.

BE IT FURTHER RESOLVED, that this resolution be forwarded to the Fire Chief and the approved certified list be posted at the Fire House for a period of 30 days.

2011-34 A RESOLUTION TO ENTER INTO AN AGREEMENT FOR 911 INTERLOCAL EMERGENCY DISPATCH SERVICE(MID-ATLANTIC COMMUNICATIONS CENTER)

WHEREAS, the Borough of Folsom in the County of Atlantic, State of New Jersey, wishes to enter into an agreement with Mid-Atlantic Communications Center for purposes of providing fire emergency dispatch service to the Borough of Folsom; and

WHEREAS, the agreement between Mid-Atlantic Communications Center and Folsom Borough states a fee will be paid for said services in the amount of \$9,500.00 to be paid in monthly

installments on a month-to-month basis. In the event the County of Atlantic undertakes a County-wide Dispatch system that replaces the Mid-Atlantic Dispatch Center, Folsom Borough shall have no further obligation to make monthly payments.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Folsom that this contract for 911 Dispatch Services for the Borough of Folsom be awarded to the Mid-Atlantic Communications Center.

2011-35 A RESOLUTION DESIGNATING A CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE

WHEREAS, the Governing Body of Borough of Folsom hereinafter referred to as "MUNICIPALITY", is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has purchased Employment Practices Liability coverage from XL Insurance Company; and

WHEREAS, XL Insurance has arranged for the Fund members to have access to an EPL HELPLINE service and;

WHEREAS, the HELPLINE will provide the following services;

- Attorneys will answer *specific* HR and Employment Law questions
 - Confidential and timely responses
 - Attorney client privilege
 - Via Website/E-mail
 - By Telephone with written follow up response
- On Line Training
 - Managers/Supervisors
 - Slides, Audio, File Downloads
 - Small Chapters
 - Certificates of Completion
- Additional On Line Resources
 - Question of The Month
 - Case of The Month
 - HR Alerts via e-mail and posted on website
 - Federal/State News Updates
 - HR Posters
 - Model Policies/Handbook

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have access to the HELPLINE;

NOW THEREFORE, be it resolved that the governing body of Borough of Folsom does hereby appoint Paula Bradley as its Contact Person.

BE IT FURTHER RESOLVED that the governing body does hereby appoint Matt Olive as their additional Contact Person.

A motion to approve was made by Councilman Kemmerer and Seconded by Councilman Esposito to approve resolutions 2010-27 through 2010-35. There was a roll call vote with ayes all.

SOLICITOR'S REPORT: Mr. Fitzgerald addressed a property located on South River Drive. He conveyed that the neighbor is interested in purchasing the property. The property currently has municipal tax liens. The interested party has asked that the Borough at his expense to foreclose on the property so that he may purchase it from the Borough. Mr. Fitzgerald stated that he would speak to the tax collector and report back next month.

FIRE CHIEF'S REPORT: None

ENGINEER'S REPORT: None

MAYOR'S REPORT: Mr. Ballistreri reported on the start of the budget process. He indicated that the Borough should be able to stay inside the 2% cap for the 2011 budget. He also commended the road crew for a job well done with respect to the recent snow removal. He further reported that he will be attending a meeting on the possibility of a County based 911 central dispatch. He stated that he will report back on this.

COUNCIL MEMBER'S REPORTS:

Councilman Olive reported on the status of the ball fields. He also thanked the road crew for a job well done.

Councilman Esposito thanked the road crew for a job well done. He expressed that electronics are no longer to be placed curbside for recycling. He also discussed the recent change to the 911 dispatch service from Buena Dispatch to Mid-Atlantic. He stated that it has been a smooth transition. He also reviewed the Fire Company report for 2010.

Councilman Kemmerer thanked the road crew for a job well done. He also advised residents to keep inlets clear.

Councilman Schenker recognized the great job that was done by the road crew. He conveyed that there would be a Fire Company Auxiliary Fundraiser that would take place at the Café San Rocco in Hammonton.

Councilman Gazzara thanked the road crew for a job well done. He conveyed the information for the Folsom Elementary School comedy night. He also conveyed support for the Fire Company Auxiliary. He further expressed that the Flu season runs from as early as September to as late as April and that the very young and the immune compromised are at the greatest risk.

Councilman Eckhardt expressed there is a resident that is willing to install a donated generator at the Folsom Elementary School.

Public Comment on the Council Members Reports: No Public Comment

Mayor Ballistreri asked for a motion to pay the bills in the amount of \$338,182.90

A motion was made by Councilman Esposito and seconded by Council Eckhardt. There was a roll call vote with ayes all.

Mayor Ballistreri reminded the public that all other monthly reports are on file in the minute book.

The next regular meeting of Mayor and Council will be held on Wednesday, February 09, 2011 starting with a 1 hour workshop meeting at 6:30 pm and continuing with the regular meeting at 7:30 pm in Borough Hall, 1700 12th Street, Folsom, NJ

Respectfully Submitted,

Paula Bradley
Acting Municipal Clerk