

**BOROUGH OF FOLSOM  
COUNCIL MEETING  
MINUTES  
March 12, 2024**

**MEETING CALLED TO ORDER: 6:31PM**

**SALUTE TO THE FLAG LED BY MAYOR GLENN SMITH**

**OPENING STATEMENT:** *Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and Atlantic City Press and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.*

**ROLL CALL:** Councilpersons: Conway, Whittaker, Porretta, Norman, Hoffman and Blazer

**Absent:** Councilman Whittaker

**Also present:** Mayor Glenn Smith, Solicitor Angela Costigan, and CJ Kaenzig from Polistina & Assoc.

**APPROVAL OF THE WORKSHOP MEETING MINUTES February 13, 2024**

*A motion to approve the minutes was made by Councilman Norman and seconded by Councilman Hoffman*

*There was a roll call vote with ayes all with the exception of Councilman Whittaker's abstention.*

**APPROVAL OF THE COUNCIL MEETING MINUTES February 13, 2024**

*A motion to approve the minutes was made by Councilman Blazer and seconded by Councilman Norman.*

*There was a roll call vote with ayes all with the exception Councilman Whittaker's abstention.*

*Folsom School Superintendent Kevin Frick and Business Administrator Sarah Simpson will speak to Mayor and Council about new events and renovations happening at the school.*

**MEETING OPEN TO THE PUBLIC: *No comments***

**CLERK'S CORRESPONDENCE:**

*Free Rabies Clinic will be held on March 16, 2024 at Borough Garage from 9:00am until 11:00am. We will be renewing dog/cat licenses at the Clinic.*

*Borough Hall Offices will be closed on Friday, March 29, 2024 in observance of Good Friday.*

*Reminder: The Clerk's office is opened until 7:00PM on Monday evenings.*

**ORDINANCES: (Second Reading/Final Adoption)**

**BOROUGH OF FOLSOM  
ORDINANCE 01-2024**

**AN ORDINANCE ESTABLISHING AND FIXING SALARIES FOR VARIOUS  
OFFICIALS AND EMPLOYEES OF THE BOROUGH OF FOLSOM, COUNTY OF  
ATLANTIC, STATE OF NEW JERSEY**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey, as follows:

**SECTION 1.** The annual salaries and compensation for the various Borough officials, officers, and employees of the Borough of Folsom, listed below, shall be as follows for calendar year 2024:

<b>Salaried Positions</b>			
Borough Clerk/Administrator	\$25,000	-	\$ 75,000
Chief Financial Officer	\$4,000	-	\$75,000
Council Member	\$1,700	-	\$3,000
Code Enforcement	\$1,800	-	\$15,000
Deputy Emergency Management Coordinator	\$300	-	\$5,000
Deputy Borough Clerk	\$15,000	-	\$45,000
Emergency Management Coordinator	\$500	-	\$6,000
Mayor	\$2,200	-	\$3,900
Municipal Administrative Assistant	\$15,000	-	\$40,000
Tax Assessor	\$6,500	-	\$35,000
Tax Collector	\$6,500	-	\$35,000
Zoning Official	\$1,800	-	\$15,000
<b>Hourly Positions:</b>		-	
Conflict Zoning Official	\$15.00	-	\$50.00
Part-time Laborer	\$15.00	-	\$35.00
Public Works Laborer	\$15.00	-	\$35.00
Superintendent of Public Works	\$15.00	-	\$45.00

**SECTION II.** The salaries and wages hereby established shall be on a bi-weekly basis with the exception of Mayor and Council, which shall be quarterly, unless otherwise specified.

**SECTION III.** The provisions of this Ordinance shall be retroactive to January 1, 2024, and shall apply to employees continually employed since January 1, 2024.

**SECTION IV.** Any Ordinance or part of an Ordinance inconsistent with this Ordinance is hereby repealed to the extent of such inconsistency.

**SECTION V.** This Ordinance shall become effective immediately upon final passage and publication according to law.

*A motion to approve Ordinance #01-2024 was made by Councilman Norman and seconded by Councilman Porretta*

*There was a roll call vote with ayes all.*

**BOROUGH OF FOLSOM  
ORDINANCE 02-2024**

**CALENDAR YEAR 2024  
AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Folsom in the County of Atlantic finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$9,800.13 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Borough Council hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Folsom, in the County of Atlantic, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Folsom shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$1,014,313 and that the CY 2024 municipal budget for the Borough of Folsom be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced and passed on the first reading at a regular meeting of the Borough Council in the Borough of Folsom, County of Atlantic and State of New Jersey, held on February 13, 2024 and said Ordinance was approved for final adoption at a public hearing held in the Borough of Folsom Municipal Building, 1700 12<sup>th</sup> St., Folsom, NJ on March 12, 2024 at 6:00 P.M.

*A motion to approve Ordinance #02-2024 was made by Councilman Norman and seconded by Councilman Porretta*

*There was a roll call vote with ayes all.*

*(First Reading/Introduction)*

**BOROUGH OF FOLSOM  
ORDINANCE NO. 03-2024**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE TO  
ESTABLISH A NEW CHAPTER 201, TITLED MUNICIPAL  
BUILDINGS AND ESTABLISHING AND IDENTIFYING  
RESTRICTED AREAS TO SAFEGUARD RECORDS AND  
PROPERTY**

**WHEREAS**, the Borough of Folsom officials and employees are entrusted with the responsibility to maintain and safeguard public records that consist of or contain information deemed confidential pursuant to applicable federal, State or local law; and

**WHEREAS**, to ensure compliance with such laws, including the New Jersey Open Public Records Act (“OPRA”) set forth at N.J.S.A. 47:1A-1 et seq. and its statutorily defined responsibilities, the maintenance and custody of specific records are required; and

**WHEREAS**, municipal officials assigned this responsibility include, but are not limited to the Municipal Clerk, Chief Financial Officer, Tax Collector, Tax Assessor, Construction Code Officials, Public Works employees and the Business Administrator; and

**WHEREAS**, due to this responsibility to maintain and safeguard records, reports, documents and information in municipal offices, records may not be available for immediate public viewing since they may contain personal information, phone numbers, social security numbers, medical data, and other confidential and protected information; and

**WHEREAS**, securing these records maintains the integrity of this information

and when an OPRA request is received, and it is determined that a requestor is entitled to the records, the records can be released individually and redacted as required by law; and

**WHEREAS**, securing and keeping these records confidential will support a safe workplace while balancing the right of public access in Borough Hall.

**NOW, THEREFORE BE IT ORDAINED** by the

Council of the Borough of Folsom, County of Atlantic and State of New Jersey as follows:

**SECTION 1.** Part II: General Legislation, of the Code of the Borough of Folsom, is hereby amended to establish Chapter 201 entitled “Municipal Buildings”, to read as follows in its entirety:

Chapter 201 Municipal Buildings

§201-1 Restricted Areas Established to Safeguard Records and Property

A. Purpose. While the general public may be permitted to access Municipal buildings during regular business hours, the intent of this Chapter is to safeguard public records that may contain confidential or protected information or may be exempt from disclosure under the Open Public Records Act or other applicable laws, as well as other City assets, and personal belongings, and to ensure a safe workplace by restricting access to workstations and work areas where such records, assets and personal belongings are maintained.

B. Restricted Areas. Certain municipal office areas located in Borough Hall and Public Works, located at 1700 Route 54, Folsom, NJ 08037 have been secured and are closed to the public for the purposes set forth in this section, including protecting documents, digital data and other written, copied or printed materials that may contain confidential information that is protected by the federal, State or local laws, as well as other City assets and personal belongings. These areas include, but are not limited to, the following locations:

- Finance Office
- Municipal Clerk’s Office
- Construction/Building Department
- Mail & Supply Rooms
- Conference Room
- Council Chambers
- Tax Assessor and Tax Collector Office/Vault
- Storage Areas
- Utility Areas and Closets

Department of Public Works

§201-2 Signage. The Borough of Folsom shall post signage outside of restricted areas and offices that read, “Authorized Personnel Only” or “Private” or such other language, in the sole and absolute discretion of the Borough of Folsom, as needed to achieve the level of safety and security needed to permit the Borough of Folsom to maintain and safeguard public records or other Borough assets or personal belongings that consist of or contain information deemed confidential or protected pursuant to any federal, State or local law.

§201-3 Violations. Any unauthorized person who violates any provision of this chapter shall be subject to the following:

First offense- \$100.00

Second offense\$250.00

Third and subsequent offenses- \$500.

**SECTION 2.** If any portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent portion, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are repealed as to such inconsistencies.

**SECTION 4.** This Ordinance shall take effect immediately upon final passage and publication in the manner according to law.

*A motion to approve Ordinance #03-2024 was made by Councilman Hoffman and seconded by Councilman Porretta.*

*There was a roll call vote with ayes all.*

**RESOLUTIONS:**

**BOROUGH OF FOLSOM**

**RESOLUTION #2024-33**

**RESOLUTION OF SUPPORT FOR SUITABILITY OF A STATE LICENSED  
CANNABIS BUSINESS BY EAST COAST DOUBLE DOSE**

WHEREAS, operators of a proposed cannabis business are required by the Cannabis Regulatory Commission to demonstrate local support for the suitability and appropriateness of its business location from a municipality pursuant to N.J.A.C. 17:30-5.1(g) and/or pursuant to the provisions of N.J.S.A. 24:6I-7.2(4); and

WHEREAS, pursuant to the provisions of N.J.S.A. 17:30-5.1(g), the Borough of Folsom has adopted Ordinance #9 of 2021 amending Chapter 200 of the Code of the Borough of Folsom to license and regulate cannabis businesses in designated zoning districts; and

WHEREAS, the applicant, EAST COAST DOUBLE DOSE (the “License-Applicant”) has sought local support to apply for a state license to operate a licensed cannabis retail facility at Block 2301, Lot 4, 1007 Black Horse Pike, located in the Forest Commercial Receiving Zone(FCR) in the Borough of Folsom; and

WHEREAS, the Borough has reviewed and considered the request of the License-Applicant to conduct the cannabis business at the location described above; and

WHEREAS, the Borough has determined that it has authorized the type of cannabis business license being sought by the License-Applicant to operate within its jurisdiction; and

WHEREAS the Borough has determined that the proposed location is suitable and appropriate for the proposed activity related to the operations of the proposed cannabis business to be conducted by the License-Applicant.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom County of Atlantic, State of New Jersey, that the Mayor and Council hereby support the operation of a state licensed cannabis retail facility by EAST COAST DOUBLE DOSE within the Borough of Folsom; the intended location is zoned by the municipality for the proposed use.

## **BOROUGH OF FOLSOM**

### **RESOLUTION #2024-34**

#### **RESOLUTION OF SUPPORT FOR SUITABILITY OF A STATE LICENSED CANNABIS BUSINESS BY LEAFY D’ LITES**

WHEREAS, operators of a proposed cannabis business are required by the Cannabis Regulatory Commission to demonstrate local support for the suitability and appropriateness of its business location from a municipality pursuant to N.J.A.C. 17:30-5.1(g) and/or pursuant to the provisions of N.J.S.A. 24:6I-7.2(4); and

WHEREAS, pursuant to the provisions of N.J.S.A. 17:30-5.1(g), the Borough of Folsom has adopted Ordinance #9 of 2021 amending Chapter 200 of the Code of the Borough of Folsom to license and regulate cannabis businesses in designated zoning districts; and

WHEREAS, the applicant, LEAFY D’ LITES (the “License-Applicant”) has sought local support to apply for a state license to operate a licensed cannabis retail facility at Block 2204, Lot 2 ,301 Black Horse Pike, located in the Forest Zone(F20) in the Borough of Folsom; and

WHEREAS, the Borough has reviewed and considered the request of the License-Applicant to conduct the cannabis business at the location described above; and

WHEREAS, the Borough has determined that it has authorized the type of cannabis business license being sought by the License-Applicant to operate within its jurisdiction; and

WHEREAS the Borough has determined that the proposed location is suitable and appropriate for the proposed activity related to the operations of the proposed cannabis business to be conducted by the License-Applicant.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom County of Atlantic, State of New Jersey, that the Mayor and Council hereby support the operation of a state licensed cannabis retail facility by LEAFY D’LITES within the Borough of Folsom; the intended location is zoned by the municipality for the proposed use.

## **BOROUGH OF FOLSOM**

### **RESOLUTION # 2024-35**

#### **RESOLUTION OF SUPPORT FOR SUITABILITY OF A STATE LICENSED CANNABIS BUSINESS BY EAST COAST DOUBLE DOSE**

WHEREAS, operators of a proposed cannabis business are required by the Cannabis Regulatory Commission to demonstrate local support for the suitability and appropriateness of its business location from a municipality pursuant to N.J.A.C. 17:30-5.1(g) and/or pursuant to the provisions of N.J.S.A. 24:6I-7.2(4); and

WHEREAS, pursuant to the provisions of N.J.S.A. 17:30-5.1(g), the Borough of Folsom has adopted Ordinance #9 of 2021 amending Chapter 200 of the Code of the Borough of Folsom to license and regulate cannabis businesses in designated zoning districts; and

WHEREAS, the applicant, EAST COAST DOUBLE DOSE (the “License-Applicant”) has sought local support to apply for a state license to operate a licensed cannabis retail facility at Block 2301, Lot 5, 1005 Black Horse Pike, located in the Forest Commercial Receiving Zone(FCR) in the Borough of Folsom; and

WHEREAS, the Borough has reviewed and considered the request of the License-Applicant to conduct the cannabis business at the location described above; and

WHEREAS, the Borough has determined that it has authorized the type of cannabis business license being sought by the License-Applicant to operate within its jurisdiction; and

WHEREAS the Borough has determined that the proposed location is suitable and appropriate for the proposed activity related to the operations of the proposed cannabis business to be conducted by the License-Applicant.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Folsom County of Atlantic, State of New Jersey, that the Mayor and Council hereby support the operation of a state licensed cannabis retail facility by EAST COAST DOUBLE DOSE within the Borough of Folsom; the intended location is zoned by the municipality for the proposed use.

**RESOLUTION 2024-36  
BOROUGH OF FOLSOM**

**A RESOLUTION SETTING THE SALARIES OF THE EMPLOYEES AND OFFICIALS  
OF THE BOROUGH OF FOLSOM**

**WHEREAS**, the Council of the Borough of Folsom has adopted a salary ordinance setting salary ranges for the various positions in the Borough; and

**WHEREAS**, each employee and official of the Borough will receive compensation within that range; and

**WHEREAS**, it is necessary for the Borough to formally approve the salary rate for each employee and official of the Borough.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom that the following employee and official salaries are hereby approved for the year 2024, retroactive to January 1, 2024` for all employees continually employed by the Borough.

<u>Employee</u>	<u>Salaried Positions</u>	
All Members of Council	Council Member	\$3,000
Smith, Glenn	Mayor	\$3,900
DeSalvo, Renee	Tax Collector	\$16,380
Carroll, Susan	Deputy Clerk	\$32,638
Gatto, Patricia	Borough Clerk/Administrator	\$59,073
Stocklos, Michael	Tax Assessor	\$18,269
LaPollo, John	Zoning Officer & Code Official	\$6,214
Whittaker, Jim	Emergency Mgmt Coordinator	\$3,000
Hadulias, Chris	Deputy Emergency Mgmt Coordinator	\$500
Stollenwerk, Dawn	Chief Financial Officer	\$19,098
Stollenwerk, Dawn	CFO – Shared Service	\$31,000
 <u>Hourly Rates</u>		
LaPollo, John	Superintendent Public Works	\$32.42
Hadulias, Chris	Public Works Laborer	\$19.90
Sebastian, Steven	Public Works Laborer	\$18.00

**RESOLUTION 2024-37**

**BOROUGH OF FOLSOM**

**A RESOLUTION RENEWING ALCOHOLIC BEVERAGE LICENSE WITHIN THE**

## **BOROUGH OF FOLSOM**

**WHEREAS**, the following licensee has received a Special Ruling from the Director of Alcoholic Beverage Control pursuant to N.J.S.A. 33:1-12.39 concerning the relief for Sneakers Sports Bar Company for the license term 2024-2025 for an inactive license.

0110-33-007-010	Sneakers Sports Bar 301 E. Black Horse Pike Folsom, NJ 08037	\$420.00
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**WHEREAS**, the Borough of Folsom Council has no objection to the 2024-2025 of said license and is not aware of any circumstances or provisions of law or local Ordinance which would prohibit the issuance of said license.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Folsom, that the Borough Clerk be and is hereby authorized to issue and deliver said license, all of which shall become effective March 12, 2024

### **RESOLUTION 2024-38 BOROUGH OF FOLSOM**

#### **A RESOLUTION GRANTING A RAFFLE AND BINGO LICENSE TO FOLSOM EDUCATIONAL FOUNDATION TO BENEFIT THE SCHOOL**

**WHEREAS**, the Folsom Educational Foundation has applied for a license to conduct an on-premise raffle and Bingo to be held on Friday, April 26, 2024.

**NOW THEREFORE BE IT RESOLVED**, by the Council of the Borough of Folsom, that

1. The following facts are hereby found and determined:
  - a) The Applicant is qualified.
  - b) The members designed to conduct the games are active members.
  - c) The members designated to conduct the games are of good moral character and have never been convicted of a crime.
  - d) The raffle will be conducted according to the Raffle Licensing Law and the Rules of Legalized Games of Chance Control Commission.
  - e) The entire proceeds are to be disposed of for a purpose permitted by the Raffles Licensing Law.
  - f) There is satisfactory proof that no payment will be made for conducting the raffle or assisting therein except to the extent allowed by the law.
  - g) There is satisfactory proof that the prizes are of the nature and amount allowed by the Raffles Licensing Law.
  - h) The rental to be paid for equipment does conform to the schedule of authorized rental prescribed by the Rules of the Control Commission.

2. The Council is hereby authorized and directed to execute and deliver the proper certificates of the aforesaid Findings and Determinations in the Form prescribed and specified by the Legalized Games of Chance Control Commission.

**BOROUGH OF FOLSOM  
RESOLUTION 2024-39**

**A RESOLUTION APPROVING PARTICIPATION IN THE MUNICIPAL AERIAL  
MOSQUITO SPRAYING**

**WHEREAS**, the Council of the Borough of Folsom has determined that aerial mosquito spraying should be instituted with Atlantic County.

**WHEREAS**, to be in compliance with section 9.10 of the New Jersey Pesticide Control Code (N.J.A.C. Title 7, Chapter 30). The Atlantic County Dept. of Public Works, Office of Mosquito Control will be applying pesticides for the control of adult populations on an area-wide basis, as needed, throughout Atlantic County during the period of April 2024 through November 2024.

**NOW THEREFORE**, by the Council of the Borough of Folsom that the mosquito is declared to be a public nuisance and can act as a vector or transmitter of diseases to humans and animals this application will be authorized.

**BOROUGH OF FOLSOM  
RESOLUTION NO. 2024-40**

**RESOLUTION AUTHORIZING THE HIRING OF A CONFLICT ZONING OFFICER**

**WHEREAS**, the Borough of Folsom had a need to engage the services of a Conflict Zoning Officer, and;

**WHEREAS**, such employment is effective March 12, 2024 at a rate of \$50.00 per hour plus mileage.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom that Rich Fetske, is hereby hired as the Borough of Folsom Conflict Zoning Officer.

**RESOLUTION 2024-41  
BOROUGH OF FOLSOM**

**A RESOLUTION TO READ THE BUDGET BY TITLE ONLY**

**WHEREAS**, the local municipal budget for the year 2024 was approved on the 12th day of March, 2024 and

**WHEREAS**, the it is the desire of the Borough of Folsom governing body to read the budget by title only, and

**WHEREAS**, the public hearing on said budget has been set for April 9, 2024 and will be advertised as such; and

**NOW, THEREFORE BE IT RESOLVED**, this Resolution was approved by the Council of the Borough of Folsom, County of Atlantic at 1700 12<sup>th</sup> St., Folsom, NJ on the 12th day of March, 2024 at 6:00pm.

**RESOLUTION 2024-42  
BOROUGH OF FOLSOM**

**A RESOLUTION ACCEPTING THE ENGINEER'S PROPOSAL FOR SCOPE OF  
WORK/SPECIFICATIONS FOR THE FY 2023 LOCAL RECREATIONS  
IMPROVEMENT GRANT PROJECT**

**WHEREAS**, a proposal for design services for the FY 2023 Local Recreations Improvement Grant Project has been submitted by Polistina & Associates, LLC for approval of the council.

**WHEREAS**, the professional services are as follows:

- Scope of Work/Specifications                      \$1,500.00

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey, that the proposal for scope of work/specifications submitted by Polistina & Associates LLC is accepted and authorization is given for the FY 2023 Local Recreation Improvement Grant Project

**RESOLUTION 2024-43**

**BOROUGH OF FOLSOM**

**A RESOLUTION AMENDING RESOLUTION #2024-06 DESIGNATING BANKS AND  
SIGNATORIES FOR THE BOROUGH OF FOLSOM**

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution pass by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

**NOW, THEREFORE, BE IT RESOLVED**, on March 12, 2024 by the Council of the Borough of Folsom, County of Atlantic, and State of New Jersey, that:

Ocean First Bank, Truist Bank, and TD Bank

and/or any banking institution licensed to do business in the State of New Jersey or federally be and are hereby designated as depositories for the Borough of Folsom for the year 2024.

Prior to the deposit of any municipal funds in the above- mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

**BE IT RESOLVED**, by the Council of the Borough of Folsom that the following Borough Officials are hereby authorized to sign checks, withdrawal slips and initiate electronic file transfers. The primary governmental accounts require the original signature of the Chief Financial Officer, countersigned by one of the two of the following: the Municipal Clerk or Mayor. These accounts include the following: Current Account, Dog License Trust, Escrow Review Trust, Unemployment Trust Capital Account, and Small Cities Account.

Dawn Stollenwerk, Chief Financial Officer  
Patricia M. Gatto, Municipal Clerk  
Glenn Smith, Mayor

The Payroll Account requires the signatures of the Chief Financial Officer and Municipal Clerk. Laser and electronic signatures are permitted on payroll checks and payroll tax forms. The limit for laser signatures on payroll checks is \$5,000.

**BE IT FURTHER RESOLVED**, the following officials are authorized sign checks, withdrawal slips and initiate electronic file transfers for the accounts listed below:

TTL Redemption Account: Tax Collector, Renee DeSalvo  
Chief Financial Officer, Dawn Stollenwerk

**BE IT FURTHER RESOLVED**, that signature cards with the signatures of the authorized officials be forwarded to all Borough Depositories.

***A motion to approve Resolutions #2024-33 through 2024-42 was made by Councilman Porretta and seconded by Councilman Whittaker***

**There was a roll call vote with ayes all.**

**FIRE REPORT:** Council Norman read fire report.

**ENGINEER'S REPORT:** CJ read report

NJDOT FY 2023 - Resurfacing of Erie Road, Cherokee Road, Mohawk Drive & Seneca Lane and

NJDOT FY 2024 - Resurfacing of Fenimore Drive, Lenape Terrace & Mohawk Drive

We have received authorization from NJDOT to advertise both projects. The projects are tentatively scheduled to be advertised in the AC Press on Saturday, March 16 and bids will be received on Tuesday, April 2. If the bid results are favorable, we will award during the April council meeting.

NJDCA FY 2023 Local Recreation Improvement Grant - Field Renovations at Falcon's Nest Park

Our proposal for the engineering services for the project is on tonight's agenda for approval by Council. Once we receive authorization, we will meet with the Parks & Recreation committee and/or Public Works to determine the scope of work and proposed improvements, prepare specifications and estimated bid quantities, and will assist the Borough with the distribution of specifications and solicitation of quotes from prospective bidders in an effort to attract sufficient competition for the project.

We anticipate completing this work within the next few weeks and receiving quotes in late spring or early summer, so the work can be performed in late summer or early fall during the offseason and optimal seeding weather.

NJDCA FY 2024 Local Recreation Improvement Grant Application

The deadline for applications for the New Jersey Department of Community Affairs' FY 2024 Local Recreation Improvement Grant was extended to April 16, 2024. We will prepare and submit the application by the new deadline. As discussed during last month's council meeting and per the Borough's Resolution, we will be requesting \$60,000 for improvements and renovations at Falcon's Nest Park to continue off of last year's project.

Eight Street Bridge (BV-02) Replacement

The Borough has received an update from Atlantic County's Division of Engineering regarding the replacement of the Eighth Street Bridge. The County expects the project to be awarded this spring and construction to start in July. In order to complete the bridge replacement, Eighth Street will be closed to traffic between Mays Landing Blue Anchor Road and 2nd Road for approximately 12 months during construction. The Borough will be invited to the pre-construction meeting following the award of the project.

**SOLICITOR'S REPORT:** *Angela wished everyone a happy holiday,*

**MAYOR'S REPORT:** *Mayor Smith wished everyone a safe and happy holiday.*

**COUNCIL MEMBER'S COMMITTEE REPORTS:**

**Councilman Conway:** *Greg asked for Council approval to hold our Veteran's Memorial Service on May 26, 2024 at 9:00AM. Greg and the Environmental Commission wanted to thank John and Chris for posting the "No Littering" signs. Greg reported that the Environmental Commission is hosting a clean-up day on March 23, 2024 at 9:00A on 14<sup>th</sup> St. Greg asked for residents to attend.*

**Councilman Norman:** *No report.*

**Councilman Porretta:** *No report.*

**Councilman Whittaker:** *Jim reported that he had no stats for tonight. We have a new station commander that Jim will meet with soon to discuss our Ordinance enforcement.*

**Councilman Hoffman:** *No report.*

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**Councilman Blazer:** *Jake discussed the recreation grant proposal process.*

*Mayor Smith asked for someone to take over the Community Garden from Councilman Conway.*

**MEETING OPEN TO THE PUBLIC:**

**PAYMENT OF BILLS IN THE AMOUNT OF:** \$490,424.20 and \$206,856.23

*A motion to approve payment was made by Councilman Porretta and seconded by Councilman Norman.*

*There was a roll call vote with ayes all*

Mayor Smith reminded the public that all other monthly reports are on file in the minute book.

Please visit the Borough of Folsom website at [folsomborough.com](http://folsomborough.com) for updated Borough information and the Borough of Folsom Facebook page.

The next regular meeting of Mayor and Council will be held on Tuesday, **April 9, 2024** starting with a workshop meeting at 6:00 pm and continuing immediately thereafter with the regular meeting in Borough Hall, 1700 12<sup>th</sup> Street, Folsom, NJ

With no other discussion the meeting was adjourned at 6:57PM.

Respectfully submitted,

Patricia M. Gatto  
Municipal Clerk





